

Meeting Minutes Wednesday 7th March 2018

Present:

BPS: Maria Lambos, Camila Morris, Belinda Mikhail-Gogos, Jana Smith, Sophie Parsons
P+C: Lyndal Rutgers, Rob Taubman, Nyree Morrison, Alma Dayawon, Barnaby Jenkins, Van Allen, Vanessa James, David Finlay, Mel Daniels, Liam Reid, Arabella Futcher, Jason Ockerby, Claire Talbot, Mark Chambers, Melissa Slavin, Anne Irvine, Joanna Nicholas, Sophie Knox, Cliff Philipiah, Clare Young, Bettina Sammut, Josie Simpson, Rob Bennett, Sarah Linhart

Minutes recorded by: Lyndal Rutgers

1. Welcome

Meeting opened at 7:05 pm with welcome by Rob Taubman, and acknowledgement of country from Lyndal Rutgers.

2. Apologies

Sam Yetzes, Richard Banks, Les Schmalzbach, Lynda Lovett, Jo Edwards, Ariana Davis, Lauren Nahkies, Doug Talbot

3. Previous Minutes

February 2018 – Minutes accepted (Proposed: Victoria Lush; Seconded: Sophie Knox).

4. Actions Arising

Nil

5. Correspondence

5.1 Learn-to-swim lessons: from a BPS community member regarding the possibility of the school undertaking learn-to-swim lessons as an extra-curricular activity during class time. As the DOE representative responded, pools in the area tend to be heavily booked, making this logistically difficult. Also, there is high enrolment in these lessons by the parent cohort already on an independent basis. It was suggested that a flyer be written for the school community encouraging parents to enrol their children in these lessons as a matter of safety.

6. Principal's Report

6.1 Parent / Teacher meetings

These will be occurring over the next three weeks, to review the goals set by the children. Children are not required to attend these meetings.

6.2 NAPLAN online

In preparation for this year's introduction to the online version of NAPLAN, the children have been gaining familiarity with the program and practicing answering questions in the online environment. Year 5 students will be completing their writing component online also. Students are being encouraged to practice touch-typing, and being given opportunity in class to practice this using websites such as BBC Typing (free). Another (paid) program is also being investigated, with more details to follow.

6.3 Evacuation / Lockdown drills and general safety

These will be carried out through the year as normal, with a lockdown drill in Term 1. Parents will be notified once the drill has taken place. In an actual incident, parents would be notified that the event had occurred, but not the specific details of the incident (in line with privacy protections).

The outdoor speaker near the front entrance is in need of repair – quote to be provided. The front gate is not currently locking automatically, as the spring mechanism has been damaged by children climbing on the gate. The gate will be repaired by the installation company. It was suggested that mesh be added to the inside of the gate to prevent children climbing and further damage – a quote will be obtained for P+C consideration.

6.4 Toilets / bubblers

There has been a periodic issue with toilets and floor drains blocking and overflowing. It is unclear whether this is an issue due to tree roots, or children intentionally blocking the sewers. Plumbers have been and unblocked the drains. The situation will be monitored for further action.

6.5 Playground Upgrade

The latest stage of the playground upgrade is nearing completion, ahead of the March 31 deadline, with the security fencing to be removed shortly.

6.6 General maintenance

Assets have repaired some of the upstairs windows, although the bottom sections are secured at 150mm opening in line with safety requirements. The toilet blocks are to be repainted in the April school holidays, along with the canteen and the art studio above it. The leak in the hall roof has been repaired, and some repainting will be carried out – although this will need to be coordinated with the works to the Year 6 area outside.

7. Finance Report

- The current cash balance stands at \$152473 at 28 February, but is adjusted to \$51570 accounting for funds already allocated, including the remaining stages of the playground upgrade. The balance includes \$1718 already received for the P+C levy for 2018, and \$2905 from canteen.
- This year Early Stage 1 and Stage 1 will continue using the Mathletics online maths resource, while Stages 2 & 3 will be moving to MathSpace. The two programs are being provided at differing costs – these are to be billed to families on a user pays basis, but P+C will contribute in the case of a shortfall.
- There was discussion of the school resource fees (\$135+/child) and voluntary P+C levy (\$150/family) – from figures obtained, these are lower comparative to other schools on the peninsula. It was also noted that some other schools have large income streams, such as weekend markets, to draw upon.
- The possibility of accepting donations through a tax-deductible fund (eg building fund) was raised. To the knowledge of the P+C, this has not been possible in the past. It was noted that a certain number of ‘disadvantaged’ schools have been able to accept these donations, through a third party company (Schools Plus) which takes a fee from the donations made. It is not clear whether BPS would qualify for this scheme.

8. P&C Goals and Issues

• 2018 Art Show

Miss Parsons, Miss Smith and Miss Morris presented on the aims for the 2018 art program.

Feedback from the BPS community showed that:

- Parents enjoyed working in the classrooms with the children on their art projects
- The indigenous art program was valued
- Some aspects of producing the artworks were time consuming for teachers, however all were enthusiastic about the final outcome
- Coordinating and curating the donated artworks took a lot of time relative to the return generated, and may not be worth doing

- Coordination of the parents only evening (Friday night) – a new coordinator/team is needed for this event to run in 2018
- The 'sideshow' elements of the family day on Saturday were not really art related, and were labour intensive to run

At this stage, P+C have agreed to pre-fund the children's individual artworks (\$20/child - \$7500), and \$350/class for the collaborative class artworks (\$5250). It may be possible for the school/P+C to purchase rather than hire the art hanging system (20 gallery walls plus hooks) for the same price (\$2500), if we are able to store them (not yet decided). The final format of the art show is yet to be decided, but it is intended to be held in term 3.

- **Year 6 Area Upgrade**
ESC has indicated a willingness to co-fund this project. The design proposed by the students has been amended slightly – the surface will be predominantly Astro-turf. An arch entryway will be constructed, and solid tables and benches installed to ensure longevity. The brickwork boundary wall to the park will also be repointed (damaged by tree roots). At this stage the budget is approximately \$16K, of which P+C has currently committed \$10K. Further details to come.
- **Main Playground Upgrade**
The current stage is complete, with an April 30 deadline for finalising the paperwork. Parents have expressed interest in shade for this upgraded area. A shade sail would be problematic, as the required support poles would be obstructive in the playground. Permanent umbrellas may be a possibility.
⇒ **Van Allen to investigate shade options and pricing**
- **Project Cool School – update from Liam Reid (further details in separate document)**
The temperature monitors show that the temperatures analysed so far are below the 30-33°C average required for Government funding contributions for air conditioning. Quotes received: commercial ducted system - \$160K plus ongoing costs; domestic wall-mounted split systems - \$60K; commercial exhaust system - \$40K.
The teachers maintain that the conditions are uncomfortably hot. The original tiled roof was replaced with Colourbond in 2008, meaning that natural ventilation (hot air egress) was lost. Some windows have been repaired (see 6.6), however further refurbishment of the remaining top floor windows is estimated at \$10K. This would allow 'purging' of hot air overnight and retention of cooler air during the day, as well as cross-ventilation. Further options being considered include: ceiling insulation; venting of the roof cavity with a solar-powered exhaust (subject to heritage considerations). A vote of thanks was made to Liam for the huge amount of work and rigour he has put into this project.
- **April AGM**
The AGM will be held prior to the April meeting, pending completion of the audit. All members wishing to vote will need to have filled out a membership form and paid the \$1 annual membership fee prior to the meeting commencing.

10. Events Calendar

- Welcome breakfast (complete) – raised \$151.74. Thanks to Anne Irvine for co-running this event.
- Welcome Drinks 2018 – 60+ local businesses have donated vouchers for the silent auction. Please support these businesses, and thank them for their support over the coming weeks.
- Mother's Day Breakfast – Friday 11 May (Week 2, Term 2)
- BFR – Sunday 18th November

11. OOSH Report

- The ESC Committee needs a new Treasurer for 2018. This is a critical role for the functioning of the Committee, and ESC itself, which provides a valuable service to our school community. Any enquiries please contact Katrina Johnson, ESC Committee President.
- The current 3-year license plus 2-year option expires on 1 January 2019. BPS needs to decide whether to continue with the current OOSH model, or consider a different provider or model. ESC is not-for-profit, which keeps OOSH fees low, and ESC have contributed financially to BPS infrastructure projects. A profit-run model may have higher OOSH fees, and would not contribute to infrastructure projects, but would provide an income stream to the school. More to come.

12. Canteen report

- A new canteen coordinator/coordinating team is required, to replace Van, ideally transitioning in Term 4 2018. This would enable the volunteer-run, community-based model to continue, providing \$17K+ annually to the school community. If no volunteers are found, the canteen will likely have to shift to an outsourced model, losing this community connection and revenue raised. Any enquiries, please contact Van Allen.

13. Any Other Business

- The BPS band program has transitioned to an outsourced provider for administration and music education. There is currently one band, with a beginner band and an expanded strings program looking to commence in Term 2. A summary of band finances will be presented at the April meeting.
- Art smocks – the purchase of additional smocks in order to provide complete class sets in both junior and senior sizes (60 each), at a total cost of \$1000, was approved.

Meeting closed 9:13 pm

Next meeting: Wednesday 4th April at 7.00pm in the staffroom. All welcome!