

Meeting Minutes Wednesday 4th July 2018

Present:

BPS: Maria Lambos, Ariana Davis

P+C: Rob Taubman, Richard Banks, Jason Ockerby, Sophie Knox, Alma Dayawon, Anne Irvine, Barnaby Jenkins, Joanna Nicholas

Minutes recorded by: Rob Taubman and Sophie Knox

1. Welcome

Meeting opened at 7pm with welcome and acknowledgement of country from Rob Taubman.

2. Uniform – Mel Wilkinson

- Mel began the Second Chance Uniform Stall, along with some other parents, to benefit the school community. The stall raised \$1000 for the school in 2017, and about \$500 so far in 2018.
- Anecdotally, feedback from parents attending the stall is that they don't like the school colours (particularly the brown).
- Feedback from Pickles (uniform supplier) suggests that brown requires a special dye order from their manufacturers, making the uniform more expensive to produce as ours is the only school they carry with a brown uniform. Also, correspondingly the lead time for new orders is longer. (NB: There are other schools with brown uniforms, and other uniform providers who carry brown.)
- Mel would like to suggest replacing the brown with blue, which would make the uniform items \$10 cheaper (or generic items could be bought cheaply at Kmart). She will write a proposal summary for distribution to the school community, accompanied by a Survey Monkey survey. The school community must be consulted before a change to the uniform can be made, including parents and students. Any implemented change of colour to the uniform would follow a two-year changeover process.
- Discussion followed regarding the legal obligation of Pickles to carry our uniform stock, as our contractual uniform provider, and whether negotiation can be made with Pickles to increase their inventory.

3. OOSH Update

- P+C and ESC: The President has been listening to the feedback and communication regarding the changes to the OOSH organisation, but would like to emphasise that P+C and ESC are separate organisations and entities. However, P+C Exec have requested a meeting with the new ESC Exec to discuss such issues as safety, school property, medical planning, licensing, hall usage, playground usage, priority access for BPS students, BPS forecast numbers, meetings and clear communication. Anne Irvine is the new P+C liaison for ESC, together with Sarah Linhart, and they will be attending P+C meetings.
- Licence numbers: Since the previous meeting, Maria has negotiated for OOSH to use one of the upstairs classrooms outside of school hours, as well as the hall, bringing the number of available child places to 115 for 2019. There will be an audit from the Early Childhood Directorate regarding the amount of indoor space available, and the regulation of 3.5m² per child must be followed (under the previous licence this regulation was 2.7m²).
- Hall usage: The demountable classroom has been offered to Honeybrook in 2019 to continue to run their after school dance classes. Unfortunately there is no suitable space available for Rumen to run gymnastics classes. As children from all over the peninsula attend the classes, he cannot be

employed by ESC, and therefore can't use the hall. School discos normally start at 6pm – in 2019 ESC may need to vacate the hall early to enable setup.

- Pilot program: DOE has recognised the statewide demand for OOSH, and the need for public schools to work together with OOSH providers in general to provide usable spaces. They have established a fully funded trial program identifying four schools in which a number of traditional classrooms could be opened up and transitioned into large multi-class highly functional flexible working spaces. These would be equipped with proper furniture and functional pieces, wet areas, and also withdrawal rooms for reading or time out space. These new flexible rooms would then have to be made available to aftercare. Assets visited BPS to inspect the Stage 1 classrooms (middle level in the main building) as a candidate for this program. This represents a great opportunity for both BPS and ESC, given rising enrolments in both, and our school would be otherwise unlikely to qualify for a departmentally funded rebuild or building upgrade. Paperwork for a \$30K grant has been submitted. If the application is successful, work will begin over the summer break, transitioning into 2019, and further funding may be allocated by DOE. Feedback from teachers regarding after hours use of classrooms indicates that it is quite common, but clear ground rules should be established from the outset to ensure a happy working relationship between the school and OOSH provider.

4. Apologies

Lyndal Rutgers, Vanessa James, Josie Simpson, Mark Chambers, Liam Reid, Melissa Slavin, Nyree Morrison, Victoria Lush, Michael Pruscino, Mel Daniels

5. Previous Minutes

May 2018 – Minutes accepted (Proposed: Richard Banks; Seconded: Rob Taubman).

6. Actions Arising

- Investigation of further ideas for suitable playground equipment
⇒ **Jo Edwards; ongoing**
- Further investigation of feasibility of tax deductible fund for BPS
⇒ **Mark Chambers and Michael Pruscino; ongoing**

7. Correspondence

Nil Correspondence

8. Principal's Report

8.1 Toilet improvements

The soap dispensers have been repaired; new toilet seats for the children's toilets have been priced at \$2500 by Assets, and the new GA is able to install them. The towel dispensers are being used by the children to play with paper – prices for electric hand dryers are being obtained.

8.2 IT Update

Levy: \$23899 has been received from the IT levy, which represents 86% of the cohort. Every classroom has a charging dock for 10 iPads.

iPads: Zulu desk has been rolled out, and the required MiniMac has been purchased. Software updates for the iPads can now be run wirelessly from the laptop. Amelia Cooper will be working with the Zulu desk team to learn to use the program. Every classroom has a lockable charging box for 10 iPads, with 5 iPads available for use; the ideal is to have 10 iPads per class.

Laptops: There are two charging trolleys on each floor. 30 replacement laptops are due later this year (\$17100), which can be supported by the current charging trolleys. If ordered, a replacement

teacher will also be needed for one day (\$495) to allow a staff member to set up the new equipment. Proposed: Rob Taubman; Seconded: Joanna Nicholas

8.3 Timetable change in Term 3

The school will be trialling a timetable change in term 3, to provide the younger and older students separate time in the playground. Teachers have noticed an increased number of incidents / accidents occurring between stages, which has not been reduced by an increase in the number of teachers in the playground. There will be some overlap between the stages, but K-2 will have shorter morning sessions and start lunch earlier. Margie Whelan will do some reading work with the Stage 1 students. Council and FJT have been notified, and agreed to the change (as this impacts park usage). Teachers will monitor the incident reports, and will encourage age-appropriate play.

8.4 Staff

Angela Curry is not returning fulltime at this stage, but she will be covering Ariana's LSL starting in week 8. The staff room is being converted into a new flexible space for the teachers, hooray! If you want the comfy seats at future P+C meetings, you'll have to arrive early...

9. Finance Report

- The current financial position is as follows:

Inflows	51000
Commitments	(66500)
Forecast fundraising	35300
Term deposits	55000
Net cash available	133469
Estimated cash available in 2018	66760

10. P&C Goals and Issues

- Playground upgrade
Year six area is looking fabulous, and all is going well, thanks to Scott.
Shade options: the manufacturer doesn't think the umbrella is the right solution; a more solid structure is being scoped (\$15K) – Jason to update.
- Art Show
Plans for the art show are going well. All classes now have parent helpers. Flexi-schools set up for purchase of tickets and artworks is underway, and will be available soon.
- Year 6 graduation / Celebration of Learning
The Town Hall has been booked for three days to cover these events; it seats 300 people.
Celebration of Learning will be held separately for K-2 and 3-6.
- Calendar of Events
Cliff has compiled a P+C calendar of upcoming events. Parents have requested visibility of the upcoming term. Maria will include all these dates in the newsletter, along with school events.
- Reading Program
Deferred to August meeting
- Tax Deductible Building Fund
Further details at a later meeting

11. Canteen

- Canteen is running smoothly
- All agree that the canteen should be outsourced from 2019 – however, this will remove \$15K from the fundraising stream

11. Events Calendar

- Disco (complete): huge success, with over 270 in attendance it was our biggest yet! There were dance competitions with Gelatissimo vouchers as prizes, and \$1000 worth of pizza. Year 6 students ran stalls and assisted in serving, and \$1813 was raised towards the Year 6 graduation / farewell / school gift. Thanks to all who assisted.
- Father's Day breakfast – 31 August
- Art Show – Friday 14 and Saturday 15 September, Week 8 Term 3
- Halloween Disco – Friday 26 October, Week 2 Term 4
- BFR – Sunday 18th November, Week 7 Term 4

12. Any Other Business

Nil

Meeting closed 9pm

Next meeting: Wednesday 4th July at 7.00pm in the staffroom. All welcome!