

**P + C Meeting Minutes**

Wednesday 5 June March 2019

Commence 7pm, Ends 9pm

ConneXion Hub - Balmain Public School

<b>Welcome and Introduction</b>	<b>Thank you for coming. Acknowledgement of Country</b>	<b>P+C President</b>
<b>Apologies</b>	Sam Yetzes, c Claire Talbot; Sarah Linhart, Joanna Nicholas, Van Allen; Abby Futcher Balmain Public School Apologies - , Sarah Weston Annabel Yau	<b>P+C Secretary</b>
<b>Previous Minutes</b>	Minutes accepted by Nyree and seconded by Doug Talbot (May 2019)	

<p><b>Actions Arising from May Meeting</b></p>	<p><b>Book purchase</b>          Previous Actions - BPS to confirm books and liaise with Treasurer regarding purchase.          1 May order was made through Jethro - to date only received 4 books online. From a \$1000 order worth Margie went to Hill of Content 9 May and delivered on 10 May.          ACTION - discuss with Jethro directly          When school make purchase, we do not have to pay GST.          ACTION Transfer from P&amp;C bank account to be made back to School.</p> <p><b>Project Cool School update</b>          ACTION Maria to update once advise is received from DOE regarding status on submission.          No update yet</p> <p><b>Pigeon Infestation</b>          ACTION - Maria to follow up regarding actions and timeframes and advise details at next P&amp;C.</p> <p>Still on radar and waiting on POE person to come out and still is a big issue in roof cavity and into classroom.</p> <p><b>NAPLAN Update and Next steps</b>          Naplan coordinator Report          For recent test all kids submitted their tests and we did have disruptions but nothing major.</p> <p>Used all new red laptop with, touch screen, keyboard and Mouse.          Some kids had limited understanding on how to use PC Issues reported were devices not connecting to the servicer. This resulted in Timeout issues for a few minutes . these issues were not with the school. To mitigate issues only 30 children sat test at one time, which meant we could use back up computers.          If computer timed out extra time was added, as monitored by the teacher.          Question from P&amp;C -Did we have option to pull out of online testing and do paper after issues on the first day?          No--Balmain PS did not have paper test delivered.</p> <p>Questions from P&amp;C -Next year 2020- we will revisit online versus paper? Maria advised online test is mandatory for next year. She has not been advised otherwise.          Question around ICAS test          ICAS -is external test that is not mandatory. Balmain not doing it due to the disruption and workload demands in places. The school does not use the results at all as its is just a moment in time snap shot.          Last year 130 children sat ICAS          ACTION -speak with other schools to see if they could come together. Maria has advised many schools including all schools peninsula not doing due to mass disruption. Could kids go and do it with another school.          UNSW run it and do not provide support. School already have to do Naplan which is mandatory.          ACTION- communication to parents and children regarding ICAS</p> <p>PAT test is used - gives data that school can use to show starting point and progression. reading a comprehension</p>	<p>Principal/ Treasurer</p> <p>Principal</p> <p>Treasurer</p> <p>Principal</p> <p>Principal</p>
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<ul style="list-style-type: none"><li>• Correspondence</li></ul>	<b>No actions</b> Mainly offers around fundraising and banking statements	<b>P+C President</b>
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<ul style="list-style-type: none"> <li>Principal's Report</li> </ul>	<p>Thanks to Trivia organising committee and all helpers Never seen so many people attend an event Hoping to have another one. \$20400 profit! Amazing result</p> <p>Gift from school to P&amp;C new aprons in school colours</p> <p><b>Toilet Update</b> Girls Toilets Problem with blockages due to tree roots and cracks - will be fixed, hoping that it can be done with damaging playground. This will be funded by DoE. Accessible toilet needed to be updated and made compliant for student use. Had to be remove hand towel due to paper being put in toilets</p> <p><b>Year 6 Area Shade</b> Money left over from the original upgrade and school will fund the balance 3 high quality umbrellas. Total cost is \$12000 for all 3 umbrellas. (note - high costs to ensure safety and compliance for fixed umbrellas).</p> <p><b>School Magazine</b> As a follow up on Naplan results decline the school is asking for the P&amp;C to support the purchase of the school magazine made by the DoE. Read short texts - like Naplan The Magazine is graded and contains short texts in varying styles - eg poems, short stories etc, similar to Naplan. Current readers don't show different range of texts and can be boring for students. Each grade aligns to curriculum. There is also a teaching guide. Magazine will be used in class and after month magazine can go home for each child to keep.</p> <p>Each child will get a mag monthly from Yr 3-6, with some additional for students in year 2 at reading level 25. We would like for 3-6 219 students and \$10 per year. <a href="http://www.theschoolmagazine.com.au">www.theschoolmagazine.com.au</a> ACTION Approved to purchase 260 magazine subscriptions P&amp;C raised should we consider this in the Levy for future years in school fees. How can we consider environment? Teacher advised reading is best done in hard copy rather than on screen. ACTION - Teacher to provide guidance on how to use for parents Approved purchase immediately \$2,600</p> <p><b>IT update</b> Sean Beaman presented current status on IT resources across the school. IT levy is currently \$20000 4 Interactive whiteboards currently need replacement Action - Need a 3-year rolling view on IT needs to review the IT levy and if it's the right amount. It has been identified there is a current GAP in fund for IT.</p> <p>ACTION -Doug Talbot to assist Sean Beaman on IT forecast from Jason Approved purchase 4 immediately P&amp;C thanks Sean for the work to create IT assets.</p>	<p>Maria Lambos</p>
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<ul style="list-style-type: none"> <li>● <b>Finance Report</b></li> </ul>	<p>There was not a significant change in accounts for the month of May with revenue coming in from the Mother’s Day fundraising from the chocolates being the main contributor. In the month of June the proceeds from the Election Day cake stall and Trivia night will come in. In May, a contribution for the compost bins was made for \$435.</p>	<p><b>P+C Treasurer</b></p>
<ul style="list-style-type: none"> <li>● <b>P+C Issues</b></li> </ul>	<p><b>Hall storage</b> P&amp;C and Principal have reviewed all storage across the school to make use of all spaces. ACTIONS - Options will be brought forward to next meeting</p> <p><b>P&amp;C Asset Inventory</b> Shed for BFR - Is there an inventory done prior to the event? P&amp;C assets still being complied. Doug advised inventory is conducted prior to event.</p> <p><b>Fundraising Update</b> <b>Trivia</b> Having credit card really helped drive fundraising and Silent auction on the night Big event but lots of assistance Met all objectives - Simple/Sustainable/Fun Biannual to art show - to be reviewed?</p> <p><b>Annual Contribution sponsorship</b> Presentation by Jen Hsieh Link to Raisely sent out and its currently in Beta mode. Feedback is being considered and implemented as appropriate Questions/comments -Need to make it clear what is being asked re school resources, levy’s etc. terminology needs to be clear and consistent. Link - <a href="https://balmain-school-funds.raisely.com/">https://balmain-school-funds.raisely.com/</a></p> <p>ACTIONS FAQ to be developed All donation should be anonymous All data goes directly to the treasurer Clarifier about how long it is going for and total amount How do we justify \$68 per student from government? Exec will review and refine, including Privacy statement Launch Date to be advised</p>	<p><b>P+C President</b></p> <p><b>V President</b></p>
<p><b>2019 Events</b></p>	<ul style="list-style-type: none"> <li>● Trivia Night- Friday 31 May P&amp;C Exec pass on thanks to Trivia committee - amazing event!</li> <li>● Elections Cake Stall - Great turnout and involvement</li> <li>● Belle Property BFR- Sunday 10 November update at next meeting</li> <li>● Discos -Dates to be determined for Winter Wonderland and Halloween Disco. Year 6 want to do fundraiser at the disco, entry would still be with P&amp;C - Agreed</li> </ul> <p>ACTION - P&amp;C to agree dates with Cliff and advise at July meeting. dates to be agreed.</p>	<p><b>P+C Coordinator (apology)</b></p>

<b>OOSH Report</b>	AGM - new people announced on Committee Vacation 11 June - will be plenty of spaces	<b>P+C ESC Liaison (Apology) Mel Slavin reported</b>
<b>Canteen</b>	Canteen updates no longer part of P&C - section to be removed	<b>Principles</b>
<b>Uniform Update</b>	Mixed feedback about skirt. Tunic to be made available.	<b>P+C Coordinator - Uniforms</b>
<b>Any Other Business</b>	<b>All other items held over to July meeting:</b> Library fund Update Lost Property Fun Run	<b>P+C President</b>
<b>Future P+C Meetings / Dates for 2019:</b>	<ul style="list-style-type: none"> <li>● Wednesday 3 July 2019</li> <li>● Wednesday 7 August 2019</li> </ul>	
<b>Volunteers Needs</b>	<ul style="list-style-type: none"> <li>● Grandparents Day/Library assistant</li> <li>● Asset Audit</li> <li>● IT support</li> <li>● Uniforms Stall - Friday'</li> </ul>	