

P + C Meeting Minutes

MEETING: Wednesday 4 December 2019

The London Hotel

Minutes recorded by: Alma Dayawon

Introduction

Meeting opened at 7:10pm

Attendees

BPS: Maria Lambos, Sarah Weston, Annabel Yau

P&C: Van Allen, Alma Dayawon, Anne Irvine, Alvin Lau, Neil Lawrie, Jo Nicholas, Gemma Puplett

• **Welcome and Introduction**

• **Apologies P&C Secretary (acting)**

Justin Dunwoody, Melissa Slavin, Claire Talbot

• **Previous Minutes (November 2019)**

Motion to accept previous minutes proposed Alvin Lau, Seconded Van Allen. Carried.

• **Finance Report**

Cash balance as of 30 November 2019 is \$126,899.

• **P&C Updates**

- Agreed IT levy and P&C Contribution request amounts will remain same as 2019 levels.
- In 2020 the P&C Contribution ask will be issued at the same time as the School Resource Fee during Term 1.
- Alvin to follow up with Sean IT cost forecasting.
- Assistant Principals to investigate if there is a more efficient way to organise stationary.
- For the 5 February meeting APs to present STEAM funding request.
- Maria coordinating with Aaron regarding fans. Looking for works to begin after the school term ends so they will be installed for Day 1 of 2020 school year.
- Alvin to investigate debit card over the break, proposing that the limit be set as the P&C authority level.
- Parent volunteer for Art Show to be confirmed/determined.
- Anne to speak to Trivia team about organising the welcome drinks. P&C Exec to provide indicative date.
- Alma to organise committee around 160th year anniversary activities.
- Awaiting feedback from Balmain Fun Run Committee on sponsorship, future plans.
- P&C Class Rep Contact Lists: for 2020 a link to a form will be sent to all to input their information, which will be disseminated by P&C Exec for Class Reps. This will hopefully speed up the process and make contact list maintenance more efficient.
- Funding pre-approvals:
 - \$5,000: Stage 1 readers
 - \$3,000: 2020 Art Show seed funds
 - \$2,500: library book top up
 - \$1,000 per year: classroom funding (up from \$700)



**Parents &
Citizens
Association**

Upcoming P&C events

Back to School BBQ (Fri. 14 Feb.)

Welcome Drinks (TBC)

Balmain Public School 160th Birthday (TBC)

Next meeting: 5 February 2020

Meeting closed at 8:55pm