

## **AGM Meeting Minutes** Wednesday 3<sup>rd</sup> April 2019

### **Present:**

BPS: Maria Lambos, Margy Whelan

P+C: Lyndal Rutgers, Rob Taubman, Sophie Knox, Jason Ockerby, Rob Bennett, Justin Dunwoody, Alma Dayawon, Sarah Linhart, Justin Stokoe, Alvin Lau, Jen Hsieh, Nyree Morrison, Anne Irvine, Sally Oughton, Mark Lister, Rohan Smith, Neil Lawrie, Doug Talbot

**Minutes recorded by:** Lyndal Rutgers

### **1. Welcome**

Meeting opened: 8:38 pm with welcome by Rob Taubman.

### **2. Apologies**

Mark Chambers, Arabella Fatcher, Richard Banks, Joanna Nicholas, Vanessa James, Claire Talbot, Victoria Lush, Van Allen, Sarah Weston, Ariana Davis, Annabel Lau

### **3. Previous Minutes**

April 2018 – Minutes accepted (Proposed: Jason Ockerby; Seconded: Sophie Knox).

### **4. President's Annual Report (2018)**

As per President's report, prepared by Rob Taubman.

### **5. Treasurer's Annual Report (2018)**

As per Treasurer's report, prepared by Richard Banks.

### **6. Audited Statement of Income and Expenditure**

The nominated auditor, as agreed by BPS P+C, was Ron Corby, Treasurer of Rozelle Public School P+C.

The audit of accounts for the year ending 31st December 2018 found:

- The income was reviewed by checking the bank statements against the cash book on a sample basis, and there were no discrepancies found.
- The expenses have been reviewed on a sample basis and matched to the invoices and cheque book. No discrepancies were found.
- The income and expenses cash book reconcile with the bank statements for the 12 months of the year.
- The P+C Association holds regular meetings, and minutes and records of those meetings were sighted during the review. The minutes include evidence of consideration of significant financial outlays over the course of the year.

### **7. Appointment of an Auditor**

For the past few years, the Treasurers of BPS and Rozelle PS P+Cs have made a reciprocal audit arrangement, which we hope to maintain in 2019. A huge vote of thanks to Richard for doing the Rozelle PS audit. The Rozelle PS P+C Treasurer for 2019 is currently vacant, this arrangement will need to be confirmed at a later date.

### **Close of 2019 P+C AGM Business items**

**8. Election of P+C Office Bearer Positions and Subcommittee Co-ordinator Positions**

Returning Officer: Maria Lambos

Vote of thanks offered to current retiring exec members, particularly Rob Taubman.

*P&C Office Bearer Positions*

President: Justin Dunwoody (self-nominated; seconded: Rob Bennett)

Vice-President: Alma Dayawon (self-nominated; seconded: Nyree Morrison)

Treasurer: Alvin Lau (self-nominated; seconded: Sophie Knox)

Secretary: no nominations received; casual vacancy

*P&C Subcommittee Co-ordinator Positions*

Events Co-ordinator: Cliff Philipiah

Belle Property Balmain Fun Run Committee Co-ordinator: Jason Ockerby

Uniform Stall Co-ordinator: Josie Simpson

**Meeting closed 8:55pm**