

## **P&C 2020 Annual General Meeting Minutes**

Wednesday 4 March 2020

ConneXion Hub

Minutes recorded by: **Alma Dayawon**

### **Attendees**

**BPS:** Kate Tamplin, Lauren Goodridge, Maria Lambos

**P&C:** Alma Dayawon, Alvin Lau, Andy Bingeman, Anne Irvine, Ash Guven, Ben Liquete, Candy Jenkins, Chandra Shastry, Cindy Scheule, Claire Talbot, Elena Kudinov, Emma King, Emma Weir, Gemma Puplett, Jason Ockerby, Jen Hsieh, Justin Dunwoody, Kate Dryden, Liam Reid, Mariana Boulos, Marilyn Olson, Melissa Slavin, Mick Darda, Natasha Foster, Renate Harris, Shehana Darda-Teixeira, Stanislav Kudinov, Victoria Lush, Victoria Rampton

### **Apologies P&C Secretary (acting)**

**BPS:** Sarah Weston, Annabel Yau

**P&C:** Van Allen, Joanna Nicholas, Cliff Philipiah

### **1. Welcome**

Meeting opened 7:06 pm with welcome by Justin Dunwoody.

### **2. Previous Minutes**

April 2019 – Minutes accepted (Proposed: Alvin Lau; Seconded: Anne Irvine).

### **3. President's Annual Report (2019)**

As per President's report, prepared by Justin Dunwoody.

### **4. Treasurer's Annual Report (2019)**

As per Treasurer's report, prepared by Alvin Lau.

### **5. Audited Statement of Income and Expenditure**

The nominated auditor, as agreed by BPS P&C, was Michael McAviney, Treasurer of Rozelle Public School P&C.

The audit of accounts for the year ending 31st December 2019 found:

- The income was reviewed by checking the bank statements against the cash book on a sample basis, and there were no discrepancies found.
- The expenses have been reviewed on a sample basis and matched to the invoices and cheque book. No discrepancies were found.
- The income and expenses cash book reconcile with the bank statements for the 12 months of the year.
- The P&C Association holds regular meetings, and minutes and records of those meetings were sighted during the review. The minutes include evidence of consideration of significant financial outlays over the course of the year.

### **6. Appointment of an Auditor**

For the past few years, the Treasurers of BPS and Rozelle PS P&Cs have made a reciprocal auditor arrangement, which we plan to maintain in 2020.

**Close of 2019 P&C AGM Business items- 7:40**



**7. Election of P&C Office Bearer Positions and Subcommittee Coordinator Positions**

**Returning Officer: Maria Lambos**

***P&C Office Bearer Positions***

President: Shehana Darda-Teixiera (self-nominated; seconded by Mariana Boulous)

Vice-President: Cliff Philipiah (self-nominated; seconded by Natasha Foster)

Treasurer: Alvin Lau (nominated by Alma Dayawon; seconded by Justin Dunwoody)

Secretary: Victoria Lush (self-nominated; seconded by Alma Dayawon)

**Meeting closed 7:44pm**