

Meeting Minutes Wed 6 May 2015

Present: BPS: Lynda Lovett, Maria Lambos

P+C: Andrea Smith, Candy Jenkins, Cliff Philipiah, David Finlay, Grahame Paton, Jane Williams, Karen Harvey, Lyndal Rutgers, Mike Fairhurst, Monique Dower, Natasha Foster, Nyree Morrison, Rob Bennett, Rob Taubman, Robyn Elmslie, Van Allen, Vanessa James

Minutes recorded by: Andrea Smith

1. Welcome

Meeting opened: 7.10 pm. Welcome from Rob Bennett and acknowledgement of country.

2. Apologies

Belinda Mikhail-Gogos, Betty Liounis, Biddy McDermott, May Ellwood, Kim Janson, Robert Smith

3. Previous minutes

Acceptance of minutes April general meeting: proposed Rob Taubman; seconded Rob Bennett

4. Actions arising

Outstanding actions from 2014:

- Plans for improving appearance of entrance to school
⇒ **Mike Fairhurst**, ongoing
- BPS IT future needs report
⇒ **Belinda Mikail-Gogos/Maria Lambos**, ongoing
- School calendar, possibly using artwork from art show
⇒ **Lyndal Rutgers**, ongoing

5. Principal's report

- DEC grant application for co-funding playground improvements: decision expected Sept 2015
- Maria Lambos meeting with DEC to discuss fire escape in craft room 18 May
- Annual BPS report and 3-year strategic plan completed.

6. Finance report

- Cash balance at bank as at 30 April 2015 \$113,278. As at 30 April adjusted cash position (accounting for outstanding cheques, committed expenditure and interest income received and expenditure for year) was \$45,024 (Appendix 1).
- P+C contributions have raised \$12,800; 90% of contributions via Flexischools.

7. P+C goals

Item – teaching aids and ongoing	Cost	Status
iPads x5	\$2500	Completed
Michael Ward Community Award	\$100	Approved; proposed Rob Bennett, seconded Rob Taubman
Class readers	\$2500	Approved; proposed Rob Bennett, seconded Rob Taubman
Library books	\$2500	Approved; proposed Rob Bennett, seconded Rob Taubman
Maths equipment	\$2500	Approved; proposed Rob Bennett, seconded Rob Taubman
Classroom resources (at \$500/class); to be split across in two payments	\$6500	Approved; proposed Rob Bennett, seconded Rob Taubman

Sports equipment	\$1200	Approved; proposed Rob Bennett, seconded Rob Taubman
Kindy equipment	\$2000	Approved; proposed Rob Bennett, seconded Rob Taubman
Science program	\$2250	Approved; proposed Rob Bennett, seconded Rob Taubman
Guided reading table x1	\$650	Completed
Open classroom furniture	\$16,000	On hold
Item – property and amenities		
Playground upgrade	\$31,780	Approved March 2015; to be matched by ESC and contingent on successful DEC submission
Playground markings	\$1500	Completed
Handball courts	up to \$1000	Completed
Evacuation / lockdown	\$8000	Approved (up to \$8000); proposed Rob Bennett, seconded Rob Taubman
Item – band, choir, artistic activities		
Musical instruments	\$2339	Completed
Visual arts show	\$5000	Approved; proposed Rob Bennett, seconded Rob Taubman
Visual arts – art program	\$3500	On hold
Visual arts – classroom art	\$2000	On hold
Dance troupe	\$500	On hold
Curriculum enrichment	Cost	Status
Aboriginal education	\$3000	On hold
History topic boxes	\$2000	On hold
History honor board	\$2000	On hold

8. Events calendar

- Art show 28 August/29 August.
- RSAs: Rob Taubman currently undertaking RSA course by correspondence.
 - ⇒ **Rob Taubman** to email parents interested in RSA if any would be prepared to do correspondence course; may request refund of \$105 from P+C
 - ⇒ **Mike Fairhurst/Rob Taubman** to update P+C contribution flyer and distribute to class reps mid-May; include update on funds raised, how current funds have been spent (playground markings and artwork) and goals for additional funds (additional playground improvements)
- BFR
 - A number of BFR committee roles still vacant, in particular sponsorship and social media
 - ⇒ **Candy Jenkins** to approach Kindy parent who might have appropriate skills/experience
 - ⇒ **Rob Taubman, Mike Fairhurst and Natasha Foster** to discuss creating a register of potential sponsors
 - Volunteers needed to hand out flyers on Bay Run/Blackwattle Bay/CBD Botanical Gardens in weeks immediately prior to BFR
 - ⇒ **Rob Taubman** to organize class rosters to cover 1-hour slots on Bay Run/Blackwattle Bay
 - Improve involvement of kids from other schools; suggested promoting a 'bring a buddy'.
 - ⇒ **Rob Taubman** to drive this through class reps
 - Class reps to monitor and encourage BFR registrations
 - Cross promotion/acknowledgement of BFR and BPS
 - ⇒ **Maria Lambos** to include hyperlink to BFR from BPS and BPS P+C websites
- Mothers day chocs organised

9. OOSH report

- No representative / report from ESC Management Committee.

10. Canteen report

- Averaging \$1K per week. Fresh sandwiches re-introduced; wholemeal now replaces white bread
- Issues regarding parking and unloading supplies to canteen.
⇒ **Maria Lamobs** to contact Leichhardt Council re obtaining additional parking permits
- Query re re-instating Monday canteen. Canteen needs to balance meeting needs of working parents vs generating income for BPS P+C; limiting factor is lack of sufficient volunteers to staff 2 days of canteen per week.

11. Other business

- P+C letterhead/branding to be updated to include revised school motto 'Live Learn Lead'.
⇒ **Mike Fairhurst** to update letterhead and P+C branding
- School bell
⇒ **Cliff Philipiah** to provide quote from Don for mounting bell above entrance to main building
- Pre-loved uniform shop, with proceeds to BPS P+C. Collection of uniforms in term2 ready for sale in term 3. Possible storage space in BFR shed.
⇒ **Jane Williams** coordinating
- Requests have been made from school community to reintroduce baseball caps. Advice sought from Cancer Council NSW. Cancer Council NSW advised that a baseball cap could be introduced as a second option (but the baseball cap cannot be promoted as being sunsmart). Being a SunSmart school means we are working towards a goal of being SunSmart compliant.
⇒ **Maria Lambos** to encourage students who don't wear the bucket hat to wear a plain brown baseball cap
- General concern over lack of compliance with uniform (hats and hoodies).
⇒ **Maria Lambos** to reinforce importance of wearing standard uniform in newsletter
- Ultimo P+C requested assistance from BPS P+C in raising awareness of proposed plans to change use of Powerhouse/relocate Powerhouse from current site at Ultimo. Rob Bennett made petition available for interested parents to sign.

Meeting closed 9.00 pm

Next meeting: Wed 3 June 7pm in Balmain Public School staff room

Appendix 1: CashBook Summary & Projection of Major Expenditure @ 30 April 2015



Balmain Public School Parents and Citizens Association Summary Cash Flow 1 April 2015 to 30 April 2015 ABN 88 710 438 465

Cash Movement

Cash Balance as at 1 April 2015	113,643
Cash Balance as at 30 April 2015	113,278
Movement Cash	- 365

Adjusted Cash Movement

Cash Balance as at 1 April 2015	113,643
less 2014 Exp/Rev in 2015	-
Adjusted cash balance 1 April 2015	113,643

plus Income

P&C Voluntary Contributions	3,953
Interest	147
Net Fundraising	19
Net Canteen	- 1,000
Other Income	-
Net Income	3,119

less Expenditure

Donations / Expenditure	- 36,608
Other Expenditure	-
Total Expenditure	- 36,608

Net Position (Adjusted Position 30 April 2015) 80,154.76



Balmain Public School Parents and Citizens Association
Bank Reconciliation as at 30 April 2015
ABN 88 710 438 465

Cash at Bank 30 April 2015	113,277.76
plus Unbanked Income	
Fundraising Income	0
(less) unpresented cheques / Unpaid Invoices cheques	-33123
	0
	-33123
Adjusted Cash at Bank 30 April 2015	<u>80,154.76</u>
(less) Commitments	
Classroom Resources II	-3250
Michael Ward award	-100
Playground Planning	-1780
Playground 1&2 with Grant	-30000
	-35130
(less) Budgeted Expenditure (to be paid)	
	0
(less) Donations (to be affirmed)	
	0
plus Fundraising Income	0
	0
	0
	0
Adjusted Cash Position 30 April 2015	<u>45,024.76</u>