

## **Meeting Minutes** Wednesday 6<sup>th</sup> April 2016

### **Present:**

BPS: Lynda Lovett, Maria Lambos, May Ellwood,

P+C: Bidy McDermott, Cliff Philipiah, David Finlay, Belinda Finlay, Kim Janson, Mike Fairhurst, Natasha Foster, Rob Bennett, Rob Taubman, Nyree Morrison, Sophie Knox, Van Allen, Vanessa James, Douglas Talbot, Trevor Chaitow, Emma Alt-Graham, Karen Harvey, Monique Dower, Jenny Pryor, Liam Reid.

**Minutes recorded by:** Kim Janson

### **1.Welcome**

Meeting opened 7.05 pm. Welcome from Rob Bennett and Acknowledgement of Country

### **2.Apologies/ Proxies**

Apologies- Andrea Smith, Rob Smith, Anwar Khalil, Lyndall Rutgers, Jane Williams, Proxies- nil.

### **3.Previous Minutes March 2015**

Minutes accepted (proposed Bidy McDermott, seconded Nyree Morrison)

### **4.Preidents Annual report 2015**

As per presidents report, prepared by Rob Bennett. See attachment.

### **5.Treasurers Annual report 2015**

As per treasurers report, prepared by David Finlay.

### **6.Audited Statement of Income and Expenditure.**

The nominated auditor, as agreed by BPS P&C, was Anthony Francis Cutler (Billy Cutler), Treasurer of Rozelle Public School P&C.

The audit of the accounts for the year ending 31<sup>st</sup> December 2015 found

-The income was reviewed by checking the bank statements against cash book, there were no discrepancies found. There was no reason to question the records.

-The income and expenses cash book reconcile with the bank statements for the 12 months of the year.

-The expenses have been reviewed on a sample basis and matched to the invoices and cheque book.

Cheques are signed by 2 authorised P&C executives prior to use. No discrepancies were found.

**7.Appointment of an Auditor**

The Treasurer of Rozelle Public School P&C and the Treasurer of Balmain Public School P&C have agreed to have a reciprocal audit arrangement for 2017.

**8.Election of P&C Office Bearer Positions and Subcommittee Co-ordinator Positions**

Returning Officer; Maria Lambos

***P&C Office Bearer Positions***

President; Robert Bennett

Vice-President; Cliff Philipiah

Vice-President; Robert Taubman

Treasurer; David Finlay

Secretary; Kim Janson

***P&C Subcommittee Co-ordinator Positions***

Events Co-ordinator/Communication; Rob Taubman

Canteen Co-ordinator; Van Allen

Canteen Liaison/ Roster Co-ordinator; Monique Dower

Band/Choir Liaison co-ordinator; Biddy McDermott and Vanessa James

Playground Upgrade Committee Co-ordinator; Van Allen

Belle Property Balmain Fun Run Co-ordinator; Paul Foster and Brenton Anderson.

**Meeting closed 7.30 pm**



**Parents &  
Citizens  
Association**

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