



# Parents + Citizens Association



## P+C Meeting Minutes – Wed 2 April 2014

**Present:** BPS: Belinda Mikhail-Gogos, Jo Edwards, Lynda Lovett, May Ellwood, Maria Lambos;  
P+C: Andrea Smith, Arthur Graves, Bidy McDermott, Clare Rumboll, Cliff Philipiah, David Finlay, John Bayliss, Kim Janson, Lyndal Rutgers, Nyree Morrison, Robert Bennett, Rob Taubman, Tiffany Zehnal, Vanessa James, Van Allen

**Minutes recorded by:** Andrea Smith

### 1. Welcome

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Meeting opened: 7.10 pm. Welcome to Maria Lambos, new Balmain Public School principal.

### 2. Apologies

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Venetia Hendry; Robert Smith; Robyn Elmslie; John Collyer

### 3. Previous minutes

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- Previous meeting minutes accepted unanimously

### 4. Principal's report

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- Teachers have been involved in half-day, teamwork-based training in preparation for implementation of new literacy and numeracy programs; 2 further days' training planned.
- Thanks to Belinda, teachers and parents for help at Cross Country Carnival; Nathan Wang Y5 has qualified for State Swimming Carnival.
- Thanks to parents involved in canteen working bee.
- Thanks to P+C for support this term.
- Friday 4 April – mufti day; money raised to go to Sydney Children's Hospital; Easter hat parade 9.30 am Friday 11 April, Gladstone Park; Stage 3 camp next week Milson Island, Hawksbury.
- Playground masterplan concept presented by Vanessa James and Van Allen.
  - Up to \$200,000 available for facilities management; deadline Friday 11 April. Works to be completed by June 2015.
  - Three priorities identified: (A) New asphaltting. South p/ground – create basketball court with acrylic sports surface; East p/ground – move handball markings to this area away from side gate; West p/ground – synthetic grass to green-up area. (B) Increase shade and bench areas; Weather shed (Darvall corner) – new undercover eating area/COLA; toilet forecourt – raised benches and shading; Eaton c/yard – increase curved seating area/seating area. (C) Gladstone Park entry/North garden down side of hall (Y6 area). Potential bike/scooter storage area.
  - Query to P+C re replacing toilet blocks (as fits criteria for facilities management) – decided preference should be given to replacing asphalt.
  - DEC management vs self-management – will opt for DEC management.
  - Community support required and confirmed by Rob Bennett and P+C.

### 5. Finance report

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- Presented by John Bayliss
- P+C accounts to be audited by Billy Cutler, Rozelle Public School by end of April.
  - ⇒ **John Bayliss** to liaise with Billy Cutler
- Signatories for P+C bank account.
  - ⇒ **John Bayliss** to organize



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## 6. P+C funding priorities for 2014

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Item	Cost	Status
Musical instruments (glockenspiels) – class use	\$3000	Application for funding (\$1500) has been made to Balmain Community Bank by Jo Edwards and Bidy McDermott
iPod docks (x4), iPods (x4) and audio cables (x11)	\$1000 (in total)	Approved
Curtains for stage	\$2700	Approved (NB cost does not include installation)
Guided reading tables (x2)	\$1600 (in total)	Approved
Blinds for hall	\$3500	Approved

- ⇒ **Lynda Lovett** to place order for 2x guided-learning tables (for use in early Stage 1 classes)
- ⇒ **Jo Edwards** to place order for curtains for stage
- ⇒ **Andrea Smith** to place order for blinds for hall with Wynstan
- ⇒ **Cliff Philipiah** to place order for 4x ipods, 4x docking stations, 11x Smartboard sound cables
- ⇒ **John Collyer** to order drapes for stage

Keeping school community informed of funding priorities (for levy) and items purchased to date.

- ⇒ **Rob Bennett and Cliff Philipiah** to supply draft text for **Jo Edwards** to use as announcement about upcoming P+C levy in Week 11 newsletter
- ⇒ **Cliff Philipiah** to prepare P+C levy flier for next term – guided learning tables to be targeted as goal for P+C levy

## 7. Events

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- Movie organised for term 1, Fri 4 April, to be run by Y4 parents. Movie licence granted.
- Term 2 Mother's Day gift (chocolates or macaroons); \$800 of lingerie prizes will be raffled
  - ⇒ **Cliff Philipiah** organizing quotes from Adriano Zumbo and chocolate suppliers
- Term 2 Movie night for K–Y2 kids. Vanessa James offered to coordinate (with advice from Bidy)
  - ⇒ **Cliff Philipiah** organizing licence and merchandise for raffle
  - ⇒ **Mark Janson** to organize bar licence once date confirmed
- Date for BFR 2014 confirmed as 7 December 2014

## 8. OOSH

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Health and safety audit completed 2 April 2014 to assess safety of scooters and bikes in playground. This will determine if bike storage shed available to P+C.

- ⇒ **Nyree Morrison** to inform Jo re outcome of audit.
- Andrea Smith and Kim Janson raised concerns regarding attitude of ESC staff to parent volunteers and P+C members when accessing canteen and school facilities during OOSH hours of operation.
  - ⇒ **Jo Edwards** to meet with representatives of ESC Management Committee and Katya de la Rocha to discuss how this can be effectively managed
  - ⇒ **Jo Edwards** to email copy of licence to Vanessa James and Rob Taubman for their comment
  - ⇒ **Nyree Morrison** to inform ESC Management Committee about issues raised
  - ⇒ **Canteen Committee** to meet with Katya about use of canteen 2-days per week and to come up with suggestions to ensure shared access is as smooth as possible



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## 9. Canteen

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- Working bee took place Sat 29 March to clean and repaint canteen. Attended by 12 BPS parents. Nyree Morrison and Jen Wilson completing painting Thursday 3 April. Ceiling still to be done.
- \$300 provided by ESC as contribution to costs (equates to half of costs).

## 10. RSA certification

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- No longer available online.
- Bidy McDermott and Van Allen have valid RSA certificates and happy to work in bar during events.  
⇒ **Cliff Philipiah** to investigate costs of RSA courses/group session for P+C members.

Meeting closed 9.28 pm

**Next Meeting – Wednesday 7 May 2014 – 7.00pm to 8.30pm**