



Parents + Citizens Association



P+C Meeting Minutes – Wed 12 Feb 2014

Present: BPS: Belinda Mikhail-Gogos, Jo Edwards, Linda Lovett, May Ellwood; P+C: Andrea Smith, Bidy McDermott, Cliff Philipiah, David Finlay, John Bayliss, Kim Janson, Leah Egiziano, Monique Dower, Nyree Morrison, Robert Bennett, Robert Smith, Rob Taubman

Apologies: None

Previous minutes: Previous meeting minutes accepted unanimously

Minutes recorded by: Andrea Smith

Meeting opened: 7.35 pm

Minutes

4. Updates on Matters Arising – Various

- Application to P+C Association accepted and BPS P+C is now incorporated.
 - **Robert Bennett** – notify school community of change of status and need for membership to have voting rights. Completed memberships forms to be handed into office.
 - **Robert Bennett** – to apply for ABN and once issued add to P+C letterhead
- Playground improvements – quote to be obtained from Bobbie for sandstone wall; storage for chess pieces still required (possibly behind sand pit)
 - **Robert Smith** – to contact Bobbie; discuss options for storage
- P+C records have been saved to small hard disc drive and handed over to RB

5. Principal's Report

- 274 students on census day (12.2.14); 11 classes; 1 new permanent staff member (Sean Baumann); Lynda Lovett new Assistant Principal; May Ellwood Acting Assistant Principal; Ms Bird relieving teacher for Jo Edwards
- Ad for Principal's position out this week; Robert Smith (parent rep) and Katina Comino (staff rep) on selection panel.
- Meet the Teacher night 25 February.
- Asphalt on playground to be partially replaced owing to subsidence around stormwater drains. May provide opportunity to level uneven areas around bench seating.
 - **Jo Edwards** to advise P+C when work likely to take place (ideally between terms 1 and 2) and to advise Art Graves not to proceed with herb garden fence until size and scale of work confirmed
 - **Robert Smith** to liaise with Jo/DET re combining replacement of asphalt with other playground improvements.

6. Finance Report – John Bayliss

- Money – balance of \$55K as of 31/12; approx \$34K still to come from BFR. School social events and canteen raised in excess of \$20K; voluntary contribution \$14K;
- \$18K had been committed to laptops last year – \$14K raised through P+C levy; resolution moved by Robert Smith and seconded by Bidy for P+C to provide full \$18K.
 - **Belinda Mikail-Gogos** to order laptops.
- Based on experiences last year, it is essential that letter for P+C levy is sent out early in the school year – ideally term 1.
 - Member of P+C Executive to draft letter for newsletter



Parents + Citizens Association



- New signatories required
 - **John Bayliss** to confirm which committee members are to be signatories, and advise members of process required to become signatories
- Incorporated status requires financial audit within 4 weeks. Aim to arrange for a parent from another school to do our audits and in return a BPS parent will do theirs. Trudy Graves has volunteered to do this for the reciprocal school.
 - **John Bayliss** to provide details of alternative for audit.
 - **Robert Bennett** to contact P+C of near-by schools to assess viability of reciprocal audit arrangement and liaise with Trudy Graves

7. P + C Incorporation – Robert Smith

- See point (4).

8. Discussion of P+C Goals

- General discussion re how P+C will use current funds to support P+C goals. P+C currently support band, choir, recorder, gym, class readers, library books, classroom materials, school production/art show, plus one-off projects (e.g. playground improvements, laptops)
 - **Robert Smith** to update P+C goals and issue to all attending meeting
 - **Jo Edwards** to canvass teachers re 'wish list' for top items to receive P+C funding
 - **Biddy McDermott** to ask Elisabeth Kelvin for band 'wish list'
 - **Rob Bennett** to advise school community what P+C goals are for 2014, ask for feedback and suggestions from parents
- Jo Edwards confirmed that recorder for K-4 for 2014 would require approx. \$5000 from P+C (total cost \$11,000 or which approx. \$6000 comes from parent contribution)
 - **Jo Edwards** to confirm exact amount at next P+C meeting
- Jo Edwards reported the new teachers are keen to get involved in school sport, with potentially greater involvement in PSSA sport
- Languages at BPS – general discussion re viability given casual teaching costs (\$450/day) and the need for 2 days teaching if K-6 were to receive language tuition.
 - **Jo Edwards** to contact principals of local schools re language teachers
 - **John Bayliss** to provide quotes on private tuition

9. Events Calendar – Cliff Philipiah

- Biddy McDermott proposed band parents run a movie night in Term 1 to raise funds for instruments.
- \$450 unclaimed BFR raffle prize will be re-raffled this term.
- Full list of P+C events to be confirmed next meeting.
 - **Cliff Philipiah** to update events calendar

10. OOSH – Nyree Morrison

- OOSH – 3-year licence signed giving preference to BPS families
- Enrolments still favour FJT families (65% FJT vs 35% BPS) but aiming to actively move to 50/50 split.
- Numbers at before care increased from 30 to 60 children; looking at upping after school numbers to 145 children, although may not be possible owing to operational issues.
- Padding for poles and dishwasher installed.



Parents + Citizens Association



- **Nyree Morrison** to confirm if ESC requires use of storage shed now bikes and scooters banned (BFR has limited storage on site and would be interested in shed; could also be used for storage of chess pieces)
- Looking into vacation care being run at BPS.
- Independent audit organised by ESC indicated that kitchen in need of attention, in particular the peeling paint. Possible working bee proposed.

11. Other Business

- Canteen: Jennifer Wilson will continue collating orders and purchasing for canteen; Kindergarten mother (Van) keen to get involved.
 - **Monique Dower, Kim Janson and Jen Wilson** to meet and discuss procedures for canteen streamlining given expanding school population
- Art Graves has purchased materials to replace fence in herb garden; (\$500 spend was approved in Term 4 2013)
- Possible email account for P+C
 - **Leah Egiziano** to provide advice as to how to set this up, possibly through existing BFR account
- Class reps
 - **Jo Edwards** to confirm after Meet the Teacher night (25 February)

Meeting closed 9 pm

Next Meeting – Wednesday 5 March 2014 – 7.00pm to 8.30pm