



Parents + Citizens Association



P+C Meeting Minutes – Wed 5 March 2014

Present: BPS: Belinda Mikhail-Gogos, Jo Edwards, Linda Lovett, May Ellwood; P+C: Andrea Smith, Arthur Graves, Bidy McDermott, Cath Chatterton, Cliff Philipiah, John Bayliss, John Collier, Kim Janson, Lyndal Rutgers, Nyree Morrison, Robert Bennett, Rob Taubman, Robyn Elmslie, Trudy Graves, Vanessa James

Minutes recorded by: Andrea Smith

1. Welcome

Meeting opened: 7.05 pm

2. Apologies

Venetia Hendry; Tiffany Zehnal

3. Previous minutes

- Previous meeting minutes accepted unanimously
- Update from Trudy Graves re 2013 Fun Run
 - Approx. 1,500 registered (34% increase on 2012); 1,200 ran (42% up on 2012). Financials 2012 \$30,00 net; \$51,000 2013 70% increase.
 - Cheque presented to P&C for \$34,500
 - 2014 to be similar format to 2013 - running event rather than full day festival.
 - No local sponsorship (Darling St businesses) being sought this year.
 - First meeting Sunday 9 March.
 - 4 new members (3 kindy parents plus Sean Baumann to liaise between BFR committee and school).
- ⇒ **Trudy Graves** to provide Rob Bennett with list of jobs for any additional volunteers to go into P+C n/letter

4. Principal's report

- Belinda Gogos revealed new school website (hosted by DEC). Will go live Thurs 6 March. Rob Bennett approved as author of website. Jo Edwards and Belinda Gogos are web approvers.
 - ⇒ **Belinda Gogos** to investigate DEC app and possibility of getting one up and running at BPS.
 - ⇒ **Rob Bennett** to transfer over existing P+C documents from original website.
- 32 laptops arrived 5 March 2014. Invoice presented to John Bayliss for laptops and trolley.
- New school principal appointed (pending 10-day appeal period). Maria Lambos – currently Relieving Principal Newtown North. Start date likely to be day 1, Term 2.
- Welcome breakfast - thanks. Positive feedback re atmosphere and band; Meet the Teacher Night; District Swimming Carnival – 4 students plus boys' relay team qualified for Regional. Ike (Y5 OC) received District Medal for Junior Boys Champion.
- Acting on DEC directive trees in playground were checked on 4 March for dangerous branches. Jo Edwards has been in contact with Leichhardt Council re trees in Gladstone Park.
 - ⇒ **Jo Edwards** to send report to DEC/Sylvia.
- Sink holes in playground won't be fixed until next financial year.
 - ⇒ **Robert Taubman** to purchase and fill holes with bitumen. (P+C to cover costs).
- No grants available for shade cloths. Assets suggested applying for funding (up to \$200,000); applications close 11 April 2014.
 - ⇒ **Jo Edwards** to request volunteers to help with ideas for grant application (e.g. playground,



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softfall, astro turf) – post on website and direct those interested to Rob Bennett.

- Shade cloth – insurable? To clarify before deciding whether P+C to fund.

5. Finance report

No update on finances.

6. P+C funding priorities for 2014

- Teacher priorities provided by Jo Edwards.
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Item	Cost	Status
Sets of reading books – class use	\$3000	Approved
Mathematics equipment	\$2000	Approved
Musical instruments (glockenspiels) – class use	\$3000	Application for funding (\$1500) to be made to Balmain Community Bank; request for remaining \$1500 to be revisited at future P+C meeting
iPod docks for all classes (x11) and iPod for each stage (x4)	\$2000	More info requested re price and possible alternative solutions based on utilizing Smartboards / shared docking station in hall
Curtains for stage	\$2000	More info requested
Guided reading tables	\$500–1000	More info requested
Classroom resources (\$300 per class/per semester)	\$6600	Approved
Library contribution	\$2000	Approved
Sports equipment	\$1500	Approved
Mini whiteboard kits	\$160 per class	Approved in principal (based on confirmed numbers/costs)
Art show	–	On hold
Green room cooling	–	More info requested (and whether DEC will meet any of the associated costs)
Blinds for hall and classrooms on 1 st and 2 nd floors	–	More info requested

- ⇒ **Biddy McDermott** to apply for \$1500 Balmain Community Bank funding (in association with Jo Edwards)
- ⇒ **Cliff Philipiah** to find out if Balmain Community Bank is running similar grant in 2014.
- ⇒ **John Collier** to investigate leads for Smartboards instead of docking station for all classes.
- ⇒ **John Bayliss** to supply Jo with Bluetooth speakers for testing in hall with iPod.
- ⇒ **Jo Edwards** to arrange for monitoring of temperatures in Kindy Green rooms.
- ⇒ **Linda Lovett** to price guided-learning tables
- ⇒ **Jo Edwards** to price curtains for stage with advice from John Collier.
- ⇒ **Andrea Smith** to get Wynstans to quote on blinds for hall

Additional requests for funding:

- Dr Elisabeth Kelvin requested \$3000 for new bass amp, electric keyboard, 5x music stands (plus request for pair cymbals, small chromatic xylophone but no quote received for these two items)
 - ⇒ **Biddy McDermott** to ask Elisabeth for cost breakdown.



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- ⇒ **Biddy McDermott** to organize Y4-run movie night to raise funds for band (see point 7)
- Tiffany Zehnal suggested funding a year book; Venetia Hendry suggested a Toy and Book swap.
- Canteen – see point (9) below.

Keeping school community informed of funding priorities (for levy) and items purchased to date.

- ⇒ **Rob Bennett** to keep school community informed; request for P+C levy to include breakdown of specific items levy will contribute towards funding.
- ⇒ **Cliff Philipiah** to prepare P+C levy flier to go out in next BPS newsletter/website. To be approved by P+C Exec asap.

7. Events

- Movie set for term 1, Fri 4 April with funds going to purchase band items (as per point 6)
- Y4 parents to run. Y3-6 focused (but all welcome). PG film. Promotional materials to stress this is P+C run event and parents must be in attendance.
- Licence to show movie approx. \$300.
 - ⇒ **Cliff Philipiah and Biddy McDermott** to organize licence for public showing of movie
 - ⇒ **Biddy McDermott** to coordinate Y4 parents in running the event.
- Venetia Hendry has offered to be Event Coordinator.
 - ⇒ **Cliff Philipiah** to forward calendar to Venetia Hendry.

8. OOSH

Health and safety audit under way to assess safety of scooters and bikes in playground. This will determine if bike storage shed available to P+C.

- ⇒ **Nyree Morrison** to inform Jo re outcome of audit.

9. Canteen

- Kim Janson presented info on Flexischool on-line ordering (upfront costs of \$852.50 for registration, printer and ongoing support) and proposed Sat 29/3/14 for working bee in canteen.
 - ⇒ **Kim Janson** to set up Flexischool system – aim to be in place for start Term 2.
 - ⇒ **Kim Janson** to confirm working bee date (liaise with Jo Edwards re Honeybrook)
- \$1500 approved for start-up costs associated with registering with Flexischool and for cosmetic / stop-gap improvements to canteen.
- Cliff suggested using volunteers from Disability Australia in canteen.
 - ⇒ **Cliff Philipiah** to discuss possibility of employing disabled person in canteen with canteen committee.

10. Audit of P+C accounts

- Rob Bennett spoke to P+C Federation re timing of incorporation/AGM/submission of audited accounts. Dispensation received from P+C Federation (given our accounts have not yet been audited). Have until end Term 1 to submit audited accounts.
- 2015 AGM to be held in March or April (rather than February) to allow time for accounts to be audited.
 - ⇒ **Rob Bennett** to discuss with Rozelle P+C re audit swap – treasurer to audit other school's accounts.

Meeting closed 9.10 pm

Next Meeting – Wednesday 2 April 2014 – 7.00pm to 8.30pm