

## Meeting Minutes 4 November 2015

### Present:

BPS: Angela Curry, Ariana Davis, Lynda Lovett, Maria Lambos, May Ellwood

P+C: Andrea Smith, Bidy McDermott, Clare Rumboll, Cliff Philipiah, David Finlay, Kim Janson, Lyndal Rutgers, Mike Fairhurst, Natasha Foster, Nyree Morrison, Rob Bennett, Rob Taubman, Sophie Knox, Van Allen, Vanessa James

Minutes recorded by: Andrea Smith

### 1. Welcome

---

Meeting opened: 7.05pm. Welcome from Rob Bennett and acknowledgement of country.

### 2. Apologies

---

Jane Williams; Robyn Elmslie

### 3. Previous minutes

---

Minutes accepted (proposed Rob Bennett; seconded Bidy McDermott).

### 4. Actions arising

---

Outstanding actions:

- Plans for improving appearance of entrance to school  
⇒ **Mike Fairhurst**, on hold until post BFR.

### 5. Principal's report

---

- Stage 1 of playground upgrade booked in mid Feb with ULP; completion by end term 1. Sarah (Assets) confirmed 3 quotes sufficient for DoE (i.e. no new quotes required).
- Bell post: BPS site is heritage listed by Leichhardt Council. Options are to replace bell post as is with no approval, seek exemption, or submit plan to council outlining changes.  
⇒ **Maria Lambos** to contact Christopher Reeves, Head of Heritage at Leichhardt Council to discuss options.
- Uniform: Louise from Pickles providing sample hats, including hemp option (probably most durable, fade-resistant); new logo with Learn Live Lead motto. Minimum order 300 or 500 depending on fabric; will be ready 2016.
- BPS is involved in trial accreditation process (Public Schools NSW: School Excellence Framework); BPS will be assessed against three domains (learning, leading, teaching). Advice being provided to APs by DoE. Going forward accreditation will be every 5 years. Accreditation will be mandatory for all schools (gov and non-gov).
- Ariana Davies, Angela Curry, Lynda Lovett and Maria Lambos attended Investigative learning study tour in Melbourne. BPS aims to introduce investigative learning to the 2016 Kindy intake, the aim being to ease transition from pre-school to school.
  - Goal is to apply investigative learning across whole school (K-6).
  - Considerable staff input required to develop programming/resources.
  - Request from Ariana Davies and Angela Curry for \$5k from P+C for resources for Kindergarten 2016. Proposed by David Finlay; seconded Rob Bennett. \$5K approved in principle.  
⇒ **Ariana Davies and Angela Curry** to present budget to P+C.  
⇒ **Ariana Davies and Angela Curry** to request resources from school community (e.g. old keyboards) via school newsletter.

## 6. Finance report

- Cash at bank as at 31 October 2015 \$90,831. As at 31 Oct 2015 adjusted cash position (accounting for outstanding cheques, committed expenditure and interest income received and expenditure for year) was \$53,066 (Appendix 1).
- Financial audit for AGM in March 2016.  
⇒ **David Finlay** to contact Rozelle PS re organizing audit

## 7. P+C goals

Item – teaching aids and ongoing	Cost	Status
Michael Ward Community Award	\$100	Approved (will be awarded at Presentation Day 2015)
Investigative learning resources for Kindy 2016 classes	\$5000	Approved in principle. Proposed by David Finlay; seconded by Rob Bennett 4 November 2015.
Open classroom furniture	\$16,000	On hold
<b>Item – property and amenities</b>		
Playground upgrade	\$32,440	Revised figure of \$32,440 proposed by Rob Bennett and seconded by David Finlay 7 October 2015 DEC grant submission unsuccessful; P+C and ESC agreed to continue to fund despite lack of DEC funding.
Blinds for Kindy classroom	\$750	Provisionally approved up to \$750 on 7 October 2015. Proposed by Natasha Foster, seconded by Kim Janson.
<b>Item – band, choir, artistic activities</b>		
Visual arts – art program	\$3000	Approved 7 October 2015; proposed by Kim Janson; seconded by Andrea Smith
<b>Curriculum enrichment</b>		
Aboriginal education	\$3000	On hold (revisit in 2016)
History topic boxes	\$2000	On hold (revisit in 2016)
History honor board	\$2000	On hold (revisit in 2016)

## 8. Events calendar

- Art show calendar: last orders Sunday 8 Nov. \$16 cost for calendars confirmed.
- Kid-focused social event for 2016; disco or movie show, although movie show likely to be at a cost to P+C as unlikely to cover costs.
- Major school event for 2016 is likely to be Art Show rather than whole-of-school production; weekly assemblies also becoming difficult with increased school size. Possibility of changing to term-based assemblies run by stage (e.g. Stage 1, K-2) with input from Penny and drama teacher.
- Year book has been costed and format confirmed. Books will be ready by end of week 9. Cost \$22.  
⇒ **Angela Curry** to confirm date for orders
- BFR: Report from Mike Fairhurst.
  - Drink stations moved Haberfield Rowers in Ashfield owing to issues with getting approval from Leichhardt council.
  - Volunteer numbers steady, but still need more.  
⇒ **Andrea Smith** to send summary of volunteers to date to Maria for inclusion in newsletter.
  - ⇒ **Rob Taubman** to push registrations from classes.

## 9. OOSH report (Richard Banks)

- Vacancies currently exist; ESC has advertised for new families from BPS to apply.

**10. Canteen report**

---

- Term 3 net \$4153; average \$129 counter sales per week.
- Request from BPS staff to use recyclable utensils; \$13 as opposed \$63.
- ESC and canteen are now sharing cleaning supplies; cupboards unlocked making access to canteen utensils easier

**11. Other business**

---

- Languages at BPS: Sophie Knox presented information on language programs offered by other schools in the area. Many have language programs subsidized by P+C/charged to parents.  
⇒ **Sophie Knox** to investigate teachers/costs and viability of offering weekly or twice weekly classes at BPS
- End of year report and financial audit.  
⇒ **Rob Bennett** to provide figures to Maria

**Meeting closed 9.05 pm**

**Next meeting: Wed 2 December, 7pm 2 Evans Street, Balmain**

**Appendix 1: CashBook Summary & Projection of Major Expenditure @ 31 October 2015**



**Balmain Public School Parents and Citizens Association**  
**Summary Cash Flow 1 Oct 2015 to 31 Oct 2015**  
**ABN 88 710 438 465**

Cash Movement

Cash Balance as at 1 Oct 2015	<u>103,651</u>
Cash Balance as at 31 Oct 2015	<u>90,831</u>
Movement Cash	<u>12,820</u>

Adjusted Cash Movement

Cash Balance as at 1 Oct 2015	<u>103,651</u>
less Prior period cashbook Expenses	
Adjusted cash balance 1 Oct 2015	<u>103,651</u>

plus <u>Income</u>	
P&C Voluntary Contributions	49
Interest	69
Net Fundraising	12,931
Net Canteen	542
Other Income	
Net income	<u>13,591</u>

less <u>Expenditure</u>	
Donations Expenditure	26,411
Other Expenditure	
Total Expenditure	<u>26,411</u>
<b>Net Position (Adjusted Position 31 Oct 2015)</b>	<u><b>90,831.43</b></u>



## Balmain Public School Parents and Citizens Association

Bank Reconciliation as at 31 Oct 2015

ABN 88 710 438 465

Cash at Bank 31 Oct 2015	90,831.43
plus Unbanked ncome	
Fundraising Income	0
less unrepresented cheques	
cheques	0
	0
<b>Adjusted Cash at Bank 31 Oct 2015</b>	<b>90,831.43</b>
less Commitments	
Readers	-350
Michae Ward award	100
Blinds	1000
Playground 1&2 with Grant	-32440
Art Program	-3000
	-36890
(less Budgeted Expenditure to be paid)	
Canteen	-382.78
Fathers Day Expenses	179
Art Show Expenses	-313.58
	-875.36
less Donations (to be affirmed)	
plus Fundraising Income	
Art Show	0
	0
<b>Adjusted Cash Position 31 Oct 2015</b>	<b>53,066.07</b>