

## **P&C June Meeting Agenda**

Wednesday 1<sup>st</sup> June 2022

The Cricketer's Arm Hotel and via Zoom

- Welcome and introduction
- Apologies/proxies
- Previous minutes & actions
- Correspondence

### **Principal's Report (Maria Lambos)**

- Seeking approval for 2 x funding requests (see separate attachments):
  - K-2 Quality Texts
  - Stage One Class Libraries

### **Finance Report (Paul Galpin)**

<b>Action</b>	<b>Who</b>	<b>Status</b>
Add Lauren, Renate and Nathalia as signatories to P&C bank accounts	Paul Galpin	Complete
Summary of where P&C funds have been allocated over the past 2-3 years + summary of what funding has been committed so far this year e.g., Library books	Paul Galpin / Lauren LaChapelle	In progress

### **P&C Issues/General business**

#### **2022 Fiscal Plan (Lauren LaChapelle)**

- School Community Survey

<b>Action</b>	<b>Who</b>	<b>Status</b>
Lauren to follow up with Maria regarding creation of 12-month roadmap providing clear line of sight for upcoming financial support requirements	Lauren LaChapelle	Complete

**Fundraising Events Calendar (Karen Reiner)**

- Share and agree 2022 Events Calendar
- Call out for volunteers to help execute Events Calendar
- Governance around fundraising and consideration of expenditure in advance for BBQ's, Trivia Night, Art Show, Disco's etc...

**Ms Pauline's Garden (Lauren LaChapelle/ Felicity Bowman)**

- Community Partnership Grant update
- Environment Grant update – seeking volunteer for grant application

<b>Actions</b>	<b>Who</b>	<b>Status</b>
Reach out to The Balmain Association (Publishers of the Peninsula Observer) to ascertain whether interest in publishing and supporting the initiative	Lauren LaChapelle	In progress
Follow up with Inner West Council (Luke Murtas) to understand what support/funding is available for garden and see if he is available to attend our next meeting	Renate Harris	Complete

**Trivia Night (Gabrielle Levette)**

- Event review

**Election Day BBQ & Cake Stall (Sasja Dekker / Gemma Puplett)**

- Event review
- Working bee to clear out and organise P&C sheds / storage - plan a date and seek volunteers

**Winter Disco (Karen Reiner)**

- Date in August TBC
- Consider feasibility of 2<sup>nd</sup> Disco

**OOSH Report**

- Quick update

<b>Action</b>	<b>Who</b>	<b>Status</b>
P&C to provide more comprehensive update in future P&C meeting (check date)	P&C Exec	In progress

**Art Show (Lauren LaChapelle)**

- Update
- Hire of partitions
- Funding for class artworks and individual artworks

**Uniform Stall Report**

- Update and call for new leadership team
- Change signatories for the uniform stall account

<b>Action</b>	<b>Who</b>	<b>Status</b>
Lyndal to provide P&C with additional communication to be sent directly to class reps seeking volunteers	Lyndal / Renate	Complete

**Band Ensemble (Lyndal Rutgers)**

- Quick update

<b>Action</b>	<b>Who</b>	<b>Status</b>
Speak with DIM to find out whether group lessons are an option and if so, what instruments might be available – share outcome with P&C	Lyndal Rutgers	Complete
Paul and Lyndal to discuss P&C sponsorship of music lessons to encourage participation	Paul Galpin / Lyndal Rutgers	In progress
Speak with Tara for an update on what might be the most cost-effective ways to promote music within the school	Gemma Puplett	In progress

**Any Other Business (Lauren LaChapelle)**

- Lego Show
- Collaboration (ways of working) between school, P&C and parent reps, to streamline communication channels and messages
- Recycling – obtaining bins for school and consider making P&C a Donation Partner at the White Bay Return and Earn facility
- Discuss potential subcommittee roles:
  - Communications lead (managing and centralising comms for future access)
  - Planning and organising coordinator (coordination of run sheets and intel from past events - centralise for future access)
  - Local Business & Community Coordinator (who have we approached for what fundraiser, what have they contributed + how do we work even better with local businesses)

<b>Actions</b>	<b>Who</b>	<b>Status</b>
Follow up with sports coordinators about PSSA - branded sports gear (and revert back to Natalia d'Morias)	Nancy Ferguson	TBC
P&C to discuss promotion / communication of extra-curricular activities with Maria	Lauren LaChapelle	Complete
Speak with Maria, on behalf of class reps, about how we get ensure coverage of parent details (in case we're missing people) and/or reminder email	Lauren LaChapelle	Complete