

## P&C May Meeting Agenda

Wednesday 11th May 2022

### AGM Agenda

- Welcome and introduction
- Apologies/proxies
- Previous minutes & actions
- Correspondence

### Principal's Report

#### Finance Report

- Update on solar grant

Action	Who	Status
Paul to contact SmartyGrants regarding timing of works - likely to require extension as works yet to commence	Paul Galpin	Complete

### P&C Issues/General business:

#### 2022 Fiscal Plan

- 12-month plan for P&C expenditure
- Historic and projected overview of expenditure

Action	Who	Status
Lauren to work with Maria to create roadmap providing clear line of sight for upcoming financial support requirements	Lauren LaChapelle	In progress

#### Ms Pauline's Garden

- Update on school visit by Mayor Darcy Byrne and Local MP Jamie Parker
- Communicate cake stall fundraising contribution
- Update on second quote for garden redevelopment

Actions	Who	Status
Reach out to The Balmain Association (Publishers of the Peninsula Observer) to ascertain whether interest in publishing and supporting the initiative	Lauren LaChapelle	In progress
Speak with Maria / Felicity to see what support they may need from the P&C for the morning tea event	Lauren LaChapelle	Complete

### Balmain Fun Run

- Update from Stuart regarding feasibility of running Fun Run in 2022

Action	Who	Status
Connect with Cliff and former Balmain Fun Run committee to seek information and confirm scope so we can make a final decision regarding this event.	Stuart Hunter	Pending

### Fundraising Events Calendar

- Share and agree 2022 Events Calendar
- Discuss importance of volunteers to execute Events Calendar
- Call out for owner for Election Day BBQ and cake stall / coffee stand (Paul can support)
- Share volunteering app to be piloted for Trivia Night

Action	Who	Status
Karen to seek feedback from P&C Facebook Group on which app is preferable and will update at the next P&C meeting.	Karen Reiner	Complete

### Mother's Day Activities (Gemma Puplett & Paul Galpin) - Friday 6th May

- Update on walk with other Balmain schools
- Update on pre-school BBQ

### Trivia Night (Gabrielle Levette) – Friday 27<sup>th</sup> May

- Ticket sale update
- Donations - call out for large donations
- Volunteers (on the day & night) - overview tasks involved

Actions	Who	Status
Create and share flyer/template that can be used to seek donations	Gemma Puplett / Renate Harris	Complete
Request that Class Reps are given a heads-up	Gemma Puplett	Complete
Speak with Gab about creating something that businesses can use to show they are supporting the event	Renate Harris	Complete

### Art Show (Lauren LaChapelle, Felicity Bowman)

- Confirm date (as part of events calendar)

Action	Who	Status
Connect with Felicity and provide sequence of events at future meeting	Lauren LaChapelle	In progress

**OOSH Report****Uniform Stall Report****Any Other Business**

- P&C welcome for Class Reps

<b>Actions</b>	<b>Who</b>	<b>Status</b>
Provide Natalia d'Morias with school contact for organising PSSA branded sports gear.	Renate Harris	Complete
Contact Cliff to identify possible volunteers for Mother's Day BBQ	Paul Galpin	Complete
Contact Bunnings to investigate possibility of donation before purchasing BBQ	Lauren LaChapelle	N/A