

P&C November Meeting Minutes

Wednesday 9th November 2022

Minutes recorded by Renate Harris (Secretary)

Attendees

Meeting held via Zoom and In Person (Royal Oak Hotel)

BPS: Maria Lambos, Renae Bonney

P&C Exec: Gemma Puplett, Renate Harris, Paul Galpin

Members: Karen Reiner

Apologies: Nathalia Stone, Nancy Riley, Rose Reedy, Lauren LaChapelle

Welcome and introduction

- Acknowledgment of Country

Previous minutes & actions

Read and ratified – Gemma Puplett, Paul Galpin, Karen Reiner

Correspondence

- None

Principal's Report (Maria Lambos)

- See page 3 for full report

Action	Who
Speak with Josie about payment process, with respect to children's individual artworks (Flexi School)	Karen Reiner
Ensure all children's artworks have a 'sold' sticker on them for children to view on the Monday	Maria Lambos

Finance Report (Paul Galpin)

- Shout out to Nathalia Stone for obtaining sponsorship from Cobden & Hayson for Halloween Disco
- Thanks to Kate and the team at Eaton St, for their continued support and generous contribution to the Halloween Disco
- Trista Rose endorsed be added as signatory to the Uniform Shop Bank Account (replacing Mamata Phadke)
- See page 4 for details

P&C Issues/General business:

Fundraising Events Calendar

Event	Date(s)	Coordinator
Art Show and Family Fete Day	Friday 18th Nov & Saturday 19th Nov	Lauren LaChapelle / Karen Reiner
Christmas Giving	Wednesday 14th December	Karen Reiner

Halloween Disco (Friday 28th October)

- Great event - both kids and adults had LOTS of fun
- Huge thank you to all the volunteers who helped out on the night to make this such a success
- Lots of learnings for next year

Action	Who
Finalise guidelines document for future coordinators	Nathalia Stone

Art Show and Family Fete Day (Friday 18th & 19th November)

- Ticket sales low and additional promotion required
- Still seeking volunteers to help on the day

Action	Who
Final promotional push for Art Show (written comms and verbal promotion at Friday's Assembly)	Karen Reiner / Gemma Puplett / Renae Bonney
Contact local schools to seek their help in promoting the Family Fete Day in their newsletters (Gemma to share flyer)	Maria Lambos

Survey Priorities:

Ms Pauline's Garden (Renate Harris)

- Decisions pending for Community Building Partnership Grant and Environment Grant
- Meeting new provider to review scope of works for Phases 1 & 2 (Civille) in late November

Bathroom Tiling Upgrade (Paul Galpin)

Action	Who
Obtain additional quotes for bathroom tiling - pending	Paul Galpin

Uniform Shop Committee

- Thanks to Lyndal Rutger and Mamata Phadke for their contributions to the committee this year - both are stepping down at the end of the year so we will be looking for new volunteers in the new year

Any Other Business

- White Bay Recycling Program - further conversation with Kate when back but looking like payment into P&C account is best approach (Gemma Puplett)
- Community partnerships - Rozelle Bunnings - Sausage Sizzle Fundraiser on Saturday 4th Feb 2023
- Sub-committees set up for 2023 - email sent to those who had expressed interest - will follow up to engage (Renate Harris)
- Statement from Balmain P&C for the NSW Federation of P&Cs (Thalia Anthony / Renate Harris)
- Inner West Sustainable Schools Meeting - share key insights (Kirsty Galpin)

Action	Who
Engage new parents in our P&C activities and invite them to next meeting	Renate Harris
P&C Rep to attend Information and Welcome Session for new parents	P&C Exec (tbc)
Follow up with NSW Federation of P&Cs regarding statement sent on behalf of P&C	Thalia Anthony
Follow-up on Yearbook Collection Date with Cindy Scheule	Renaë Bonney

Meeting Closed 8:28 pm

Principal's Report (Maria Lambos)

Tonight I join this meeting from Bideggal Country. I acknowledge the traditional custodians and their connection to land, water and community. I recognise the continuation of cultural, spiritual and educational practices of First Nations Peoples. I pay my respects to Elders, past, present and emerging. These lands were, and always will be, Aboriginal land.

- Community Events - What an absolute success the Halloween Disco was...the decorations were just next level! Thank you so much to Nathalia and Paul, who coordinated the event, as well as to the seemingly countless volunteers, who rallied together to make this community event such a success! We are so looking forward to our upcoming Art Show and Family Fete Day coming up next week. Our organisers, Lauren, Karen and Josie, are the people behind this one and it's going to be amazing! Felicity Bowman, our art teacher extraordinaire, has supported our students in creating fabulous individual artworks which can be bought by the students' families, as well as jaw-dropping class artworks, to be auctioned off at the Friday night Soiree. I've had a sneak peek at these and I'm certain we'll be hearing 14 'SOLDS' on the night from our auctioneer!
- Assets/Infrastructure - Our Assets Manager, Sarah, was able to fast-track the painting of the hall in time for the art show. The works were completed today, in time for the hall's transformation into an art gallery next week. The AV upgrade has been completed.
- IT Levy - There is currently a balance of \$149.41. The purchases made, totalling \$44,718.84, (including those mentioned at last month's P&C meeting) were:
 - 35 x laptops - \$28,257.25
 - AV Projector replacement in hall - \$14,230
 - iPad covers (for the 32 iPads ordered through DoE points) - \$908.50
 - Apple server/upgrade for all iPads - \$1,323.09

Financial Report

Opening Bal - Main Account - 11/10/22	\$54,049.18
Movements:	Cash Flow
Interest	\$57.46
Halloween Disco Income	\$5,492.05
Year 6 Funds	\$(3,573.25)
School donation - Books & Trollies	\$(12,315.04)
DIM sheet music	\$(180.00)
Operational A/C Transfers	\$(4,000.00)
School Yearbook (shld be recovered from sales)	\$(5,019.45)
Art Show catering, frames, attractions etc	\$(11,247.52)
	\$(30,785.75)
Closing Bal - Main Account - 08/11/22	\$23,263.43
Opening Bal - Operational Account - 11/10/22	\$604.12
Movements:	Cash Flow
Transfers in	\$4,000.00
Halloween Disco Costs	\$(244.15)
Art Show Sundries	\$(2,005.62)
	\$1,750.23