

P&C October Meeting Minutes

Wednesday 12th October 2022

Minutes recorded by Renate Harris (Secretary)

Attendees

Meeting held via Zoom

BPS: Nancy Riley, Rose Reedy

P&C Exec: Lauren LaChapelle, Gemma Puplett, Renate Harris, Nathalia Stone, Paul Galpin,

Members: Karen Reiner, Van Allen, Ben Liquete, Damon Baker

Apologies: Maria Lambos, Renae Bonney, Amelia Cooper

Welcome and introduction

- Acknowledgment of Country

Previous minutes & actions

Read and ratified – Gemma Puplett, Lauren LaChapelle, Karen Reiner

Correspondence

- None

Principal's Report (Nancy Riley)

- See page 3 for full report

Action	Who
Confirm ownership of the access-way between school and 'bowlo' (to ensure safe access)	Nancy Ferguson
Repair doors and locks on sheds	P&C Exec

Finance Report (Paul Galpin)

- See page 4 for details

Action	Who
Confirm funds available for Year 6 Graduation (arrange access for Van & Team)	Paul Galpin

P&C Issues/General business:

Fundraising Events Calendar

Event	Date(s)	Coordinator
Halloween Disco	Friday 28 th October	Nathalia Stone
Art Show	Friday 18th Nov & Saturday 19th Nov	Lauren LaChapelle / Karen Reiner
Christmas Giving	Wednesday 14th December	Karen Reiner

Halloween Disco (Friday 28th October)

- Parent supervision required on the night
- Seeking 10 additional volunteers to help on the night for 1 hour shifts, mostly for supervision (a couple of dads have already volunteered to be 'security guards')

Art Show (Friday 28th October)

- Jamie Parker and Darcy Byrne to be invited to Art Show
- Great response from local artists (30 to date)
- Seeking volunteers to help with coordination of event e.g. engaging sponsors to cover event costs
- Encouraging every class to contribute to Family Fun Fair in some way

Action	Who
Follow up on Saturday dance group and local ukulele bank regarding performance at the Art Show	Maria Lambos

Balmain Fun Run

Action	Who
Comms to provide heads-up about future of event and intent to engage interest during Family Fun Fair	Renate Harris / Gemma Puplett

Survey Priorities:

Ms Pauline's Garden (Lauren LaChapelle)

- Decisions pending for Community Building Partnership Grant and Environment Grant
- Engaging new provider to review scope of works for Phases 1 & 2 (Civille) - to meet with school in late October

Bathroom Tiling Upgrade (Paul Galpin)

- Awaiting quote from tiler who may be able to complete the job over Christmas (indicating \$15k without materials)

Action	Who
Obtain additional quotes for bathroom tiling	Paul Galpin

Any Other Business

- Working Bee to clean out P&C Sheds completed
 - Thanks to David Walter and Richard Collett, for assisting with this
 - Lost property items cleaned - any unclaimed items to be delivered to Second Chance Uniform Stall
 - P&C to coordinate this at end of each term
- Community partnerships - Rozelle Bunnings - Lauren has emailed Bunnings regarding this and awaiting a response
- Proposal for establishment of Balmain Running Club (Ben Lique)
 - Seeking running volunteers to assist with Running Club (would work to ratio of 1 parent to 5 kids)
- Thanks to those who expressed interest in being part of one of our Sub Committees - we will be communicating with you shortly to plan for 2023

Action	Who
Confirm school's position on Running Club and any risk-related considerations	Nancy Ferguson
Look at what funding may be available for Running Club Initiative	Renate Harris
Communication seeking volunteers for Running Club and show endorsement of program	Ben Liquete / Gemma Puplett
Comms plan and timeline for upcoming events and initiatives	Karen Reiner
Draft note to those who expressed interest in being part Sub Committees (for 2023)	Renate Harris / Gemma Puplett
Check with Assets that spot painting of School Hall can go ahead and also explore electrical needs assessment (on Tuesday 18th Oct)	Nancy Ferguson
Review and agree action on statement from Balmain P&C for the NSW Federation of P&Cs	P&C Exec (Renate to coordinate)

Meeting Closed 8:30 pm

Principal's Report (Nancy Riley)

Tonight I join this meeting from Darug Country. I acknowledge the traditional custodians and their connection to land, water and community. I recognise the continuation of cultural, spiritual and educational practices of First Nations Peoples. I pay my respect to Elders, past, present and emerging. These lands were, and always will be, Aboriginal land.

- Welcome - I would like to formally welcome Rose Reedy to the exec team as relieving Assistant Principal. Rose is the teacher of 5/6R, OC. She will be the Stage 3 AP for the remainder of the year.
- Assets/Infrastructure - Our Assets Manager, Sarah, visited the school in July, to see what works we may need, as the DoE has some additional funds at the moment. It was decided that the asphalt will be resurfaced. Over the holidays, the playground was resurfaced. I met with the contractor today to have the handball courts repainted and I will be meeting with the assets manager next week to assess any defects.
- IT - Last term an audit was conducted to identify the number of devices that needed replacing within the school. 35 laptops were ordered using school funds at the end of Term 3 and these have arrived. They will be distributed to classes soon. We have also purchased an additional 32 iPads with school points.
- Hall - There will be an audio and visual upgrade to the hall next week
- Community events - I would like to acknowledge the hard work that everyone is putting in to prepare for our upcoming events. We are looking forward to the Halloween disco and the art show.
- IT Levy - Balance as at 12/09/22 is \$44,888.25



Financial Report

Opening Bal - Main Account - 07/09/22	\$55,300.18	
Movements:	Cash Flow	
Interest	\$43.95	
Art Show	\$(1,294.95)	
	\$(1,251.00)	
Closing Bal - Main Account - 11/10/22	\$54,049.18	
Opening Bal - Operational Account - 07/09/22	\$1,713.34	
Movements:	Cash Flow	
Art Show	\$(693.00)	
BBQ Supplies	\$(416.22)	Needs cash sales added. \$103 profit before this is added
	\$(1,109.22)	
Closing Bal - Operational Account - 11/10/22	\$604.12	
Term Deposits	\$55,000.00	
BFR Account	\$9,822.00	
Uniform Account	\$16,684.63	
Total Cash Position	\$135,654.83	Versus \$139k September position