

P&C July Meeting Minutes

Wednesday 28th June 2023

Minutes recorded by Renate Harris (Secretary)

Attendees

Meeting held via Zoom

BPS Staff: Nancy Riley, Ariana Davidson, Sophie Parsons

P&C Exec: Lauren LaChapelle, Renate Harris, Karen Reiner, Trista Rose, Kara Martin, Paul Galpin, Tracy Baving

Members: Damon Baker, Yann Le Roux

Apologies: Maria Lambos, Emma Archibald, Sasja Dekker, Amelia Cooper, Rose Reedy

Community: Belinda Cassano (Ray White Rozelle)

Welcome and introduction

Acknowledgment of Country

Previous minutes & actions

Read and ratified – Karen Reiner, Lauren LaChapelle, Kara Martin

Correspondence - email from Sonya Williams at Inner West Council regarding education program that is available as part of the Solar My School Program (to be reviewed)

Actions	Who
Forward correspondence to Nancy Riley for review	Renate Harris

Principal's Report (Nancy Riley)

- See page 3 for full report
- Funding approved for additional Investigative Learning Resources to support extra Kindergarten Class (\$4900) - Paul Galpin, Lauren LaChapelle, Yann Le Roux, Renate Harris
- Funding approved for additional readers to address undersupply at certain reading levels (\$5984) - Paul
- Deferred decision about Library Funding until P&C Exec can meet and agree funding amount and how to support greater transparency around

Finance Report (Paul Galpin)

- See page 4 for details
- Approved funding request for new interactive whiteboard to replace one that has broken in current KW space (\$2,599) - Paul Galpin, Trista Rose, Yann Le Roux, Lauren LaChapelle

Actions	Who
Seek IT projections report from Sean Baumann	Nancy Riley

P&C Issues/General business:

Events Planning (Tracy Baving)

- Winter Disco (Fri 16 June) - Thanks to Tracy & Karen for organising a great night, some challenges and learnings around token system, raised approx. \$6000 in profit

Calendar for July - Dec:

- Working Bee (23 July)
- Bunnings BBQ (Aug)
- Propose Sustainability Market (Sep)
- Halloween Disco (Oct)
- Outdoor Cinema (Nov)
- Charity Giving (Dec)

Environment & Sustainability Update (Trista Rose)

- Working Bee sign-ups low - need to attract more volunteers (ideally, need 20)

Actions	Who
Pre-schedule Compass request for volunteers 2 weeks out from Working Bee (ensure working link)	Trista Rose

Project Priorities

Ms Pauline's Garden (Renate Harris & Lauren LaChapelle)

- Sourcing sustainability items and education programs to be covered by Environment Grant (revised approach for 2023 and 2024 to be shared with P&C Community in early Term 3)

Other priorities

- Paul taking on the air conditioning project (more to come)

Any Other Business

- Discussed partnership with local businesses who have been major supporters of school (e.g. Ray White Rozelle) - need consistent approach to partnership, which is mutually beneficial (i.e. not one-off sponsorship of key events) - more ideas to be shared and discussed with Ray White Rozelle

Actions	Who
Investigate opportunities for using digital billboard to promote major sponsors	Lauren LaChapelle

Meeting Closed 8:47 pm

Principal's Report (Nancy Riley)

Tonight I join this meeting from Darug Country. I would like to pay my respects to Elders, past, present and emerging. These lands were, and always will be, Aboriginal land.

- **Relieving** - This week I have been relieving as Principal for Maria while she is on leave for her Principal's LEAP Wales study tour. Emma Archibald is away on leave this week and Louise Jennett the teacher of 1/2J has stepped into the role of Assistant Principal for this week.
- **Assets/Infrastructure** - Carpets will be replaced on the bottom floor of the main building, including the 2 x kindergarten spaces, hallway, art room and front office. Work will commence in the school holidays.
- **IT Levy** - The overview report is not yet showing the Dell Order of \$27,246.50. Once that order is processed, it would leave a balance after purchase of \$509.94. On Monday, Sean received a day off-class to build 30 laptops, these are ready to go for Term 3 and have been distributed to Stage 2 classes. The last 20 will be built in Term 3 and will be distributed to Stage 1.

June Financial Report (Paul Galpin)

Opening Bal - Main Account - 31/05/23	\$37,935.07	
Movements:	Cash Flow	
Interest	\$158.48	
50% Stage 2 Garden (net of discount)	\$(9,799.90)	
Recovery of Stage 1 Garden (50% paid April)	\$16,347.10	
Purifier Sales	\$1,100.00	
Winter Disco Income	\$5,963.13	
Winter Disco Sponsorship	\$300.00	<i>Ray White Rozelle</i>
Winter Disco Costs	\$(912.24)	
A/C Transfers	\$7,000.00	<i>from Uniforms</i>
Garden expenses	\$(650.66)	<i>plants</i>
Camp Support	\$(1,080.00)	
	\$18,425.91	
Closing Bal - Main Account - 28/06/23	\$56,360.98	
Opening Bal - Operational Account - 31/05/23	\$500.00	
Movements:	Cash Flow	
Grant Hub Subscription	\$(29.00)	
	\$(29.00)	

Winter Disco Profit

Income	\$		Cash start	250.00
Ticket sales	5,595.14		Cash end	
Square	367.99		Cash sales	-250.00
Sponsorship	466.00	RWR + OOSH		
Bunnings donation @ cost	80.00			
Cash sales	-250.00			
Total	6,259.13			
Expenses	\$	Person	Status	
Pizzas	428.34	Karen	paid	
Nesquick (x8 tins)	46.00	Tracy B	unpaid	
Marshmallows (x10 bags)	25.00	Tracy B	unpaid	
Disco lights	25.00	Tracy B	unpaid	
Fairy lights (x4)	80.00	Free		
Roaring Stories Vouchers (x2)	75.00	Sasja	unpaid	
Extra pizzas	130.00	Sasja	unpaid	
Total	381.00			
Profit	5,878.13			