

## P&C June Meeting Minutes

Wednesday 31st May 2023

Minutes recorded by Renate Harris (Secretary)

### Attendees

Meeting held via Zoom

**BPS Staff:** Maria Lambos, Emma Archibald

**P&C Exec:** Lauren LaChapelle, Renate Harris, Karen Reiner, Trista Rose, Kara Martin, Sasja Dekker, Paul Galpin, Tracy Baving

**Members:** Natalia D'Morias, Yann Le Roux, Rochelle Bolitho

**Apologies:** Rose Reedy, Amelia Cooper, Nancy Riley

### Welcome and introduction

Acknowledgment of Country

### Previous minutes & actions

Read and ratified – Karen Reiner, Lauren LaChapelle, Kara Martin

### Correspondence - none

### Principal's Report (Maria Lambos)

- See page 3 for full report

Actions	Who
Share details of ventilation system and reason for sale of air purifiers, including how the system monitors air quality	Maria Lambos

### Finance Report (Paul Galpin)

- See page 4 for details

### P&C Issues/General business:

### Events Planning (Tracy Baving)

#### Mother's Day BBQ

- Friday 12 May
- Good community event - high attendee numbers - sold out of food
- Solid profit given this was a short, relatively low-effort event
- Learning about starting earlier

#### Winter Disco - Friday 16 June

- Working on budget and ticket sales
- Lots of volunteers - all slots filled
- Proposed budget approved (Lauren LaChapelle, Paul Galpin, Trista Rose, Kara Martin, Renate Harris)
- Approved small spend on prizes (or seek as donations)

**Communications Update** (Sasja Dekker)

- P&C Instagram account - number of followers growing nicely
- Focus has been on events comms but plans to increase focus on spending activities

**Environment & Sustainability Update** (Trista Rose)

- Possible opportunity to promote garden through Darling Magazine article (thanks to Trista for great copy and to Sasja for the amazing photos to accompany)
- Need to give consideration to garden maintenance strategy e.g., drip irrigation system
- Inner West Council to provide 50 plants of our choosing for National Tree Day
- Submitted Planet Ark grant application for \$500 for trees (consider planting on school periphery)

<b>Actions</b>	<b>Who</b>
Reach out to Sarah Chaplin to seek more mulch.	Trista Rose

**Project Priorities**

**Ms Pauline's Garden** (Renate Harris & Lauren LaChapelle)

- Initial stages of garden completed
- Soft opening in a few weeks when plants are established and can get politicians involved (morning tea or cake stall some ideas)

**Other priorities**

<b>Actions</b>	<b>Who</b>
Review and agree on other priorities for 2023, based on 2022 survey (consider another community survey)	P&C Executive
Re-share survey results to new P&C Exec	Renate Harris

**Any Other Business**

- 4 x year 6 students to help with Uniform Stall stocktake (before school) to raise funds for the end of year celebration.
- Class size concern - outcomes of meeting with class reps on Friday 12 May - not feasible to fund additional teacher, consideration of parent-led reading support and possible option to extend that to maths
- 9 air purifiers sold raising \$400 (thanks to Sasja for this effort) - urgency around moving rest of the units

<b>Actions</b>	<b>Who</b>
Confirm name of OC class rep and connect with them to seek their help in engaging greater involvement in P&C	Renate Harris
Review class size and subsequent discussions and outcomes so we can communicate back to the community in a transparent way	Lauren LaChapelle
Discuss options for donating remaining air purifier units	P&C Exec

**Meeting Closed 8:47 pm**

**Principal's Report** (Maria Lambos)

*Tonight I joined this meeting from Bideggal Country. I acknowledge the traditional custodians and their connection to land, water and community. I recognise the continuation of cultural, spiritual and educational practices of First Nations Peoples. I pay my respects to Elders, past, present and emerging. These lands were, and always will be, Aboriginal land.*

- **Ms Pauline's Garden** - Congratulations to Renate, Lauren and Trista for the delivery of a beautiful, tranquil space for our students and community! At the moment there are a number of small plants needing to grow a little, so they don't accidentally get trodden on by little feet... Each class will have the opportunity to have their dedicated time in the space before officially opening it up.
- **Assets/Infrastructure** - The installers of the fans for the DoE's ventilation upgrade picked up keys today. They will be working over the next 4 weekends, with full council permission, starting 3/6 & 4/6, and finishing 24/6 & 25/6.
- **IT Levy** - There is currently a balance of \$30,560. Sean Baumann has completed an inventory on laptop needs throughout the school:
  - 50 laptops (30 for Stage 2 + 20 for Stage 1) - \$27,246.50 (ex GST)
  - 32-device charging trolley - \$3,734.15 (ex GST)
  - Ordered today - \$30,980.65
  - Balance after purchase: -\$420.65

**May Financial Report (Paul Galpin)**

Opening Bal - Main Account - 02/05/23	\$52,380.96	
<b>Movements:</b>	<b>Cash Flow</b>	
Interest	\$54.25	
50% Stage 2 Garden	\$(13,979.90)	
Purifier Sales	\$1,600.00	
Garden Donation	\$500.00	
Net BBQ Profit	\$677.51	
Civille Garden Design Costs	\$(5,148.00)	
Bank cash float	\$1,688.25	
A/C Transfers	\$162.00	
	<b>\$(14,445.89)</b>	
Closing Bal - Main Account - 31/05/23	\$37,935.07	
Opening Bal - Operational Account - 02/05/23	\$500.00	
<b>Movements:</b>	<b>Cash Flow</b>	
Grant Hub Subscription	\$(29.00)	
Purifier Sales	\$400.00	
School ladder purchase	\$(209.00)	
A/C Transfers	\$(162.00)	
	<b>\$0.00</b>	
Closing Bal - Operational Account - 31/05/23	\$500.00	
Cash on Hand	\$0.00	-\$1.7k move as banked post BBQ
Term Deposits	\$55,000.00	No move
BFR Account	\$9,822.00	No move
Uniform Account	\$16,907.98	+\$4k move in net sales
<b>Total Cash Position</b>	<b>\$120,165.05</b>	Versus \$132k May position

**Garden financials (further breakdown)**

Stage	Stage %	Amount	Adj	Total	Should Pay		Has Paid		To Pay		Comment		
					School	P&C	School	P&C	School	P&C		Total	
1	50%	16,347.10	0.00	16,347.10	16,347.10		16,347.10		16,347.10	(16,347.10)	0.00	Paid in error by P&C	
1	50%	16,347.10	0.00	16,347.10	16,347.10			0.00	16,347.10	0.00	16,347.10		
2	50%	13,979.90	0.00	13,979.90		13,979.90	13,979.90	13,979.90	0.00	0.00	0.00	0.00	
2	50%	13,979.90	(4,180.00)	9,799.90		9,799.90	9,799.90	0.00	0.00	9,799.90	9,799.90		
				56,474.00	32,694.20	23,779.80	56,474.00	0.00	30,327.00	30,327.00	32,694.20	(6,547.20)	26,147.00