

P&C Meeting Agenda

Date: Wednesday 6 November 2024

Time: 7:00pm - 8:30pm

Location: The Royal Oak (upstairs) or Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/84964300819?pwd=T0pMN1QwcStiTWdJa3JrSk1uNks0dz09>

Meeting ID: 849 6430 0819

Passcode: 499124

	Agenda	Who	Duration	Time
1.	Welcome and introduction Apologies/proxies Previous minutes & actions Correspondence - New Ethics Coordinator required (Appendix A) - Transfer of \$9802.39 to Yr 6 Graduation Committee (for noting – refer Appendix B)	Trista Rose	5 mins	7:00 - 7:05
2.	Principal's Report Including P&C IT Levy and Colour Run donations update	Maria Lambos	10 min	7:05 – 7:15
3.	Finance Report	Sauvik Banerjee	5 min	7:15 – 7:20
4.	Cooling the school initiative (Appendix C) <ul style="list-style-type: none"> ● Introduction ● Student Presentation ● Health & Safety Discussion ● Logistical issues and action plan ● Community Q&A ● For Decision: <ul style="list-style-type: none"> ○ Additional blinds (Art room) ○ P&C funding priorities 	Trista Rose Incoming ministers Gus Elix Trista Rose/Maria	5 min 15 min 5 min 10 min 20 min	7:20 – 8:15
6.	Funding request & update - Library <i>(for Decision)</i>	Emma Archibald	5 min	8:15 – 8:20
7.	General Business: Event updates Enrichment Tree Art Show Halloween Disco (for noting -see Appendix D)	Tracy Baving Trista Rose	5 min	8:20 – 8:25
8.	Other business: Uniform stall signatories (for noting - see Appendix E)	Sauvik Banerjee	5 min	8:25 – 8:30

Appendix A

Dear parents and carers,

Could you be an ethics coordinator at Balmain Public School?

Our current ethics coordinator is moving on at the end of this year and we are seeking a replacement.

Primary Ethics is the not-for-profit organisation approved to deliver ethics in NSW schools during the Special Religious Education (SRE)/ Special Education in Ethics (SEE) timeslot.

The volunteer ethics coordinator liaises with Primary Ethics, communicates with school staff and supports the team of volunteer ethics teachers (currently 16 volunteers).

This role provides a great opportunity for a working parent who might be unable to volunteer during school hours. It is a highly rewarding way to engage with the school community. Times are flexible, averaging approximately 1-2 hours per week over the course of the year. Online training is provided, and coordinators are fully supported by a Primary Ethics area manager.



If you or someone you know is looking for an opportunity to make a valuable contribution to our school, please use the QR code to learn more

or visit <http://www.primaryethics.com.au/volunteer>

or contact Renee Alborough, Ethics Coordinator via balmainethics@gmail.com for more details.

Appendix B

Progress Summary

Net funds Raised to Date 29-Oct

Activity	Date	Fund	Notes
Seed Funding	2023	\$ 1,000.00	
Yr 6 t-shirt	Nov-23	\$ 364.12	
Yr 6 hoodies	Mar-24	\$ 665.23	
ANZAC biscuits	Apr-24	\$ 1,070.91	
Colour Day Dress Up	Apr-24	\$ 476.90	
Tea Towels	Jul-24	\$ 1,992.10	
Kid's biscuit bake	Sep-24	\$ 200.20	
Election Day	Sep-24	\$ 2,932.93	
Tombola	Oct-24	\$ 590.00	
Total		\$ 8,702.39	

Event Costs

Items	Cost	Notes
Legacy		
Year 6 gift - books for library	\$ (1,000.00)	To be paid from Yr 6 Bazaar fundraising
Seed Funding for 2025	\$ (1,000.00)	To be paid from Yr 6 Bazaar fundraising
Year 6 Day Out	\$ (1,910.00)	To be paid from Yr 6 Bazaar fundraising
Venue, Supplies & Decoration		
Venue hire	\$ -	No cost
Decorations	\$ (1,238.00)	Quote from Lynne
Giant Mask	\$ (321.00)	Paid by Van
Other	\$ (130.00)	Forecast based on 2023
Ex-student gift cards	\$ (180.00)	Forecast
Catering		
Soft drinks	\$ (400.00)	Forecast based on 2023
Meal - Blue Eye Dragon @\$25 pp	\$ (4,500.00)	Forecast based on 180x attendees
Cupcakes	\$ (500.00)	Forecast
Entertainment		
Photobooth - iCanvas	\$ (770.00)	Quote from Lynne
DJ - Sugaree Events	\$ (500.00)	Quote from Lynne
Ticketing		
Staff tickets	\$ (375.00)	Forecast for 15x school staff
Total	\$(12,449.00)	

CURRENT SHORTFALL \$ (3,746.61)

Net funds Raised to Date

Activity	Fund	Notes
Ticket Sales	\$ 4,500.00	Forecast based on 180x attendees
Yr 6 Bazaar	\$ 3,000.00	Forecast based on 2023
Dress ups	\$ 500.00	Forecast based on 2024
Iceblock salea	\$ 300.00	Forecast based on 2025
Total	\$ 8,300.00	

Funds requested

Activity	Date	Fund	Notes
Funds rasied to date		\$ 8,702.39	
P&C Grant		\$ 1,500.00	
DJ deposit	Sep-23	\$ (100.00)	
Photobooth deposit	Sep-23	\$ (300.00)	
Total		\$ 9,802.39	

Appendix C

Balmain Public School – “Cooling the School” Initiative brief

In 2024, the P&C set out to achieve three primary goals.

1. To tackle the severe shortages of computers at Balmain Public School;
 - ✓ The P&C sourced donations of 100 high quality computers worth ~\$140K
 - ✓ Hugely successful colour run allowed school to purchase an additional 48 computers and 8 charging stations;
2. To deliver best-in-class 2024 Art Show
 - ✓ Incredible support from the school, community and local businesses;
 - ✓ Event raised ~\$45,000;
 - ✓ Recognition of event and P&C by Kobi Shetty in parliament
3. Address School temperatures
 - ✓ Blinds on North-facing aspect of main building complete
 - ✓ Won community building grant for \$14,000 to install blinds on south facing side of main building
 - ✓ All classrooms will have blinds by December

At the start of 2024, 45 of the 60 windows in the main building were missing operable blinds which are in progress to be replaced. This will go some way to alleviate the heat challenges, but we recognise there is still a significant temperature problem we need to address.

The 2024 P&C Executive has voted in favour of addressing temperatures as our highest priority going forward, recognising this is a multi-year project.

A special P&C meeting to address school temperatures will be held on 6 November at 7pm online or at the Royal Oak where we will outline the problems we will need to solve and our action plan. The community (including non P&C members) are welcome to attend this special forum and will be given the opportunity to provide feedback and ask questions.

What is the problem?

Due to the height and the structure of the building (high ceilings with exposed windows) the classrooms heat up above outside temperatures on warm days. For safety reasons, most windows may only be opened 12.5cm so ventilation in the classrooms is also limited and many of the windows do not open (school is presently addressing).

Year 5 students are presently measuring inside temperatures, but we anecdotally believe that the top level may be in excess of 3 degrees higher than outside air temperature.

Why can't the Department of Education fund air conditioning at Balmain Public School?

The Department of Education will fund and install air conditioning at certain public schools provided several conditions are met (“Cooler Schools”). Schools are eligible if the mean maximum January temperature in the locale exceeds 30 degrees over the past 20 years.

Balmain Public School does not qualify for this funding as its mean maximum January temperature over the last 20 years was approximately 29 degrees.

What are the impediments to implementing air conditioning now?

Many of the Balmain Public School buildings are heritage listed meaning that our only option for installation are ducted systems. Window air conditioners are not allowed to be placed on the external face of the building and standalone systems are inadequate due to the height of the ceilings.

Ducted systems are extremely expensive costing approximately \$15,000 per classroom. On top of this, the existing switchboard may need an upgrade to cope with the additional energy load.

Preliminary investigations indicate that the current 3-phase switchboard system maybe sufficient, however electrical load testing is necessary to confirm whether the current system is adequate to cope with the additional load. This needs to be completed by the Department of Education, a request has been raised to get this completed (July 2023).

P&C is proposing to undertake load-testing and the costs will be voted on during the November 6 meeting (Expected to be ~\$5000).

Can we just get solar and this will solve the switchboard issues`

Solar does reduce the energy consumption of air conditioning.

There is already solar on the main building of Balmain Public School. In 2021, the P&C was successful in obtaining a “Solar my school” grant. Due to the heritage listed nature of the building getting solar is highly unlikely that additional solar would be approved.

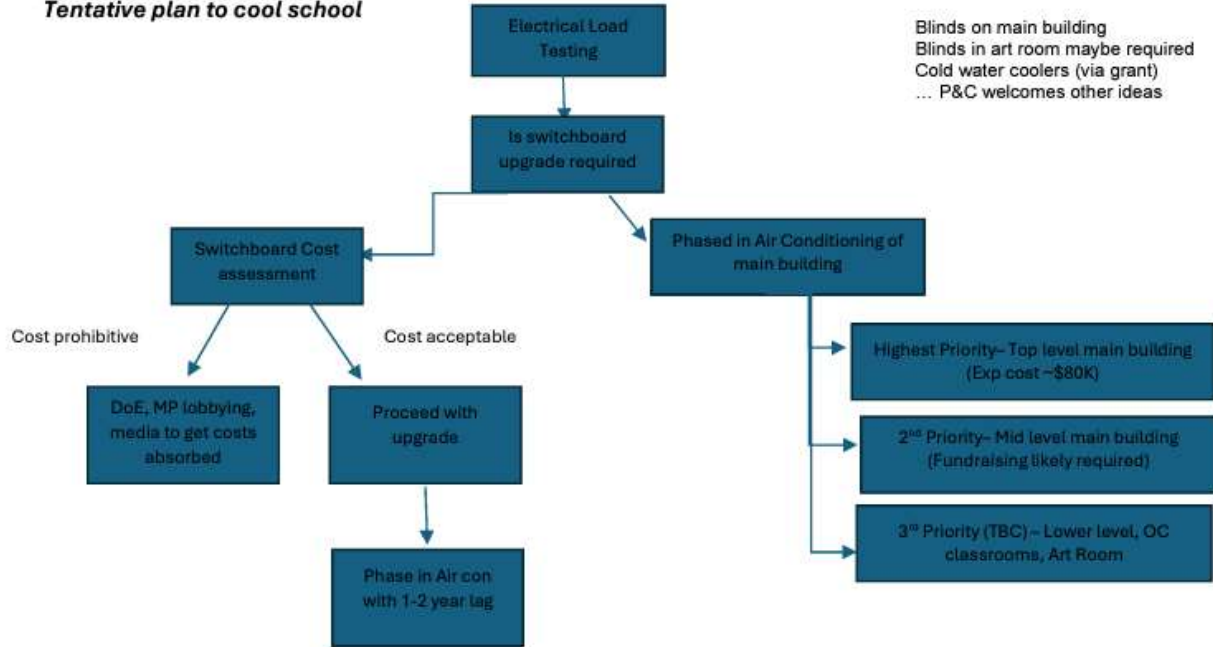
Per above, we understand that a switchboard upgrade is not likely to be necessary (to be confirmed) so we don't expect energy load to be a major impediment.

What is the P&C's “Cooling Initiative” action plan?

As a first step, we will need to understand the costs involved in installing in air conditioning. Electrical load testing is the first step to understanding the all-in-costs.

- **6 November** – Special P&C meeting of cooling the school & ventilation, community welcome
 - School has requested load testing via DoE, P&C will vote to approve expected costs,
- **November** – P&C will apply for the Community Building Partnership Grant to replace water coolers with chilled water coolers (exp cost \$17,000)
- **November** – P&C looking into ACNC not for profit status to accept tax deductible donations on infrastructure projects
- **1 December** – Blinds on south side of main building will be installed
- **4 December** – School to provide an update on ventilation and progress of load testing with Department of Education & windows; P&C meeting to review costs, detail next steps

Tentative plan to cool school



Other initiatives

- Blinds on main building
- Blinds in art room maybe required
- Cold water coolers (via grant)
- ... P&C welcomes other ideas

Appendix D

Halloween Disco Report

The Halloween disco was held on Friday 25th October with **530** tickets sold and net funds raised of **\$9105** (minus payment transaction fees). Thank you to Kara Martin and Ira Alvarez who led the communications and ticketing.

It was great to see that a significant number of parents and children were dressed up for the occasion. Thank you to Nat Khan who kindly volunteered as MC and Ms Archibald and Ms Walsh who were the mystery judges for the best dressed competition.

Sustainability was top of mind when planning for this disco which also ensured that expenses were well managed. This year, minimal decorations were purchased and thanks to the help of creative parents like Shona Macleod, Kate Hurst and Nuala Collins, many decorations were hand made. The remainder decorative items have been purchased by the P&C in the past or lent generously by Trista Rose.

Left-over snacks and drink stock from the Art Show was sold in the refreshment stall thanks to the leadership of Charlotte Chaplin. We were able to sell all of the chips and pop-corn on the night. There are still plenty of left-over drinks and ice-blocks that can be used for future events.

Games stalls were handmade and repurposed from the Art Show. These stalls proved to be a hit and was busy with queues right until the end. It provided additional entertainment for children (in addition to the disco) and we were able to use left-over stock from previous years as prizes. Big thank you to Tracy Baving and Andy Bingeman for leading these bustling stalls.

Hot dogs were sold on the night and worked well. It was fast and easy to cook and the team lead by Paul Galpin were able to ensure that any queues moved swiftly.

Thank you to all the parent volunteers on the night, we recognise that we just came off the big event of the Art Show and yet the community were still very generous with donating their time. This would not have been a success without all you amazing humans supporting us with each event.

Finally, please see the summary of tickets and financials below.

Tickets sold

Junior Disco	129
Senior Disco	145
Younger sibling	28
Adult	228
	530

Financial Summary

Revenue	\$ 10,717
Expenses	\$ 1,612
Net Funds Raised (inc. trx fees)	\$ 9,105



**Parents &
Citizens
Association**

Appendix E

Item 8. Uniform Stall Signatories Amendment

- Removal of Elisabeth Coffey as BPS Uniform Shop Co-manager
- Removal of Alex Duffy as BPS Uniform Shop Co-manager
- Addition of Mahsa Deravi as BPS Uniform Shop Co-manager