

P + C Meeting Minutes

MEETING: Wednesday 5 February 2020

Minutes recorded by: Melissa Slavin

Introduction

Meeting opened at 7:00pm

Attendees

BPS: Maria Lambos, Sarah Weston, Annabel Yau

P&C: Aggie Chen, Alma Dayawon, Alvin Lau, Andy Bingeman, Anne Irvine, Ash Guyen, Bowen Zheng, Cindy Scheule, Claire Talbot, Elena Kudinova, Feifei Mu, Gemma Puplett, Jane Williams, Joanna Nicholas, Justin Dunwoody, Kait Gotham, Kate Logan, Kate Dryden, Kirsti Williams, Melissa Slavin, Nicola Bodor, Paul Galpin, Peta Joyce, Rob Taubman, Shehana Darda-Teixeira, Van Allen, Victoria Rampton

• Welcome and Introduction P&C Vice-President

• Apologies P&C Secretary (acting)

Lauren Goodridge, Josie Simpson, Doug Talbot, Liam Reid, Victoria Lush

• Previous Minutes (December 2019)

Motion to accept previous minutes proposed Alvin Lau, Seconded Joanna Nicholls.
Carried.

• Principal's Report Maria Lambos

Thank you to P&C for purchase of energy efficient ceiling fans for every teaching space. School also purchased portable air conditioning units for each classroom, and the combination seems to be making a difference in the classrooms. Waiting to hear about NSW government funding for air conditioning in classrooms (an election promise).

4 x interactive whiteboards purchased for classrooms out of IT Levy have arrived, to be installed on Tuesday 11 February. \$2,132 balance carried over from 2019 IT Levy.

School Resource Fees request ready to be sent out. Liaising with P&C around timing of request for contributions, action with P&C Exec.

Thanks for sunscreen supplied by P&C – delivered to every classroom.

Thanks to Kindy Welcome Committee for morning tea on Monday, it was a great success.

Reading Support Program – funded by P&C – a teacher will work with students who need reading support one day per week up to 3 terms. For Years 1-3 who need extra support. Started today.

Hats – thanks to Jo for organising spare school hats, which are being used. Jo happy to take them home and wash them initially but once class reps are established, we might look for other volunteers.

Balmain PS is 160 years old in 2020! How are we going to celebrate? Perhaps the Saturday (family day) of Art Show, sometime in Term 3 could be combined with the celebration? Initial discussion has begun with Josie.

• **STEAM funding**

P&C had asked what is needed in classrooms, the idea came up for a Mathematics trolley – trays with resources for each classroom. Currently resources are shared amongst whole school which presents some challenges, especially for more isolated classrooms. Students need materials at different times. There are pre-made trolleys that are great but quite expensive, and we already have some resources.

Sarah Weston presented a proposal that represents most cost effective and efficient option. There are 8 classrooms across Stages 2-3 that would benefit from resources. Total requested is $8 \times \$1,384.28 = \$11,074.24$. Motion for P&C to fund this request: Proposed Melissa Slavin, Seconded Rob Taubman. **Majority Carried.**

STEAM request: Kate Tamplin works with every class on STEAM activities. Requesting some refresh of equipment, totally approx. \$1,000, plus shipping. Motion for P&C to fund this request: Proposed Joanna Nicholls, Seconded Anne Irvine. **Majority Carried.**

Kate Tamplin has also proposed a “wishlist” of additional items, totalling approx. \$4,500. **Action:** Kate Tamplin to present details of wishlist to next meeting. **Action:** Alma Dayawon has a relationship with the company that supplies the 3D printers (on the wishlist) so will investigate further.

Van Allen asked whether there were additional IT requirements as we are an online Naplan school. New laptops were purchased last year, and issues last year seemed to be more with network rather than hardware, but still need good hardware. **Action:** Alvin Lau to discuss any requirements with Sean Baumann.

• **Finance Report**

Background: There is a main bank account plus a uniform shop account, and a term deposit. Revenue sources: 1) P&C Contributions from families. Last year increased the requested contribution per family to try to stabilise the financial position. Didn't end up with higher overall contribution, perhaps due to confusion with multiple requests for contributions (School Resource Fee, IT Levy, P&C Contribution). Streamlining contributions this year. 2) IT Levy Contributions from families which comes as part of the School Resource Fee. Came about to avoid BYO device, decision made that it is better to have centralised equipment which can be better controlled. **Action:** Alvin liaises with Sean Baumann re: IT requirements. 3) Fundraising activities, the main one being the Balmain Fun Run, as well as other events such as Trivia Night and Welcome Drinks.

Total cash position at end of last year: \$207,640 plus \$28,000 in uniform stall inventory, plus Fun Run estimated \$39,000 in profit. Liabilities: \$45,000 for fans, \$11,702 for band, \$5,510 for uniform suppliers. Net Assets \$212,428. Some pre-approved expenditure: home readers library books, class funds, art show seed funds, and Michael Ward Award = \$18,100.

• P&C Issues

- o **Fans Update:** See Maria's report above.
- o **Band funding:** Lyndal put together a snapshot of the band over last few years. Originally managed in-house then went external: Directions in Music are the provider, users pay a fee to them. Agreed to keep cost at same price initially, but email sent out end of last year stating fees will increase this year. Can enrol in private lessons through them as well as being part of the band/s. Can choose to attend separate private lessons instead. Separate to school music classes run by Ms Biggins. There is some residual profit leftover in P&C ledger from when it was run in-house, so those funds are used to purchase instruments, pay bus fees to performances etc. School funded replacement teachers while two teachers accompanied band students on a performance excursion. Still \$11,702 left – need transparency around expenditure of this.
- o **Literacy/Numeracy Training:** Carry over to next meeting.
- o **2020 Year End events:** 1. Balmain Town Hall has been used for Celebration of Learning the last few years – book again? P&C pay for this. Daytime Tuesday 15th December. 2. Year 6 graduation event Monday 14th December evening – book the Town Hall? Year 6 fundraiser for this. **Action:** Rob Taubman will enquire about availability of Balmain Town Hall for both events. **Action:** Sarah Weston to discuss graduation event with Year 6 students.

• 2020 P&C Events Calendar

- o **Welcome BBQ - Friday 14 Feb:** 8am start. Jackson (Eaton Street Centre – ESC) will organise to borrow a BBQ for this event. Consider purchasing a BBQ across P&C and ESC? **Action:** Jackson sourcing BBQ recommendations. **Action:** Alma to liaise with Maria to send out a call for volunteers on Skoolbag.
- o **Parents' evening event:** To be confirmed, proposed as Friday 6th March but date needs to be reviewed. **Action:** Alma and Anne organising volunteers.
- o **Art Show:** Will occur in Term 3, around mid-September. **Action:** Alma and Josie liaising re: organisation.
- o **Discos:** Mid-winter and Halloween. **Action:** Cliff to organise.
- o **Balmain Fun Run:** Proposed for 15th November. Doug to provide an update at next P&C meeting.

• OOSH Report P&C Representative

Eaton Street Centre – community run, with parent management committee. After School Care is full every day – around 145 students enrolled each day. Still some changes happening so waitlist might still move. Before School Care – still plenty of space. Busiest days are Tuesdays and Wednesdays when the enrolment is ~95. Successful Vacation Care program was conducted over summer holidays. Number of staffing changes at the centre as per December newsletter – Jackson no longer Assistant Director as he is concentrating on study, and Chen has left to pursue his

paramedical career. Most BPS kindy student applicants have been offered places, and some OC students have been offered a place. Vacation Care usually meets requests.

- **Uniform Stall Report P&C Representative**

No update, carry over to next meeting.

- **Any Other Business P&C**

Van: Coordinated Year 6 T shirts and hoodies. Request for \$1165 - \$1290 from P&C to get hoodie stock in. **Action:** Van to send invoice to Alvin.

Question from Shehana: What is BPS doing to empower our kids to take action on Climate Change? Last year a rally was organised outside the school, also previously the school promoted nude lunch boxes. Mayor Darcy Byrne discussed availability of solar panel grant - Maria has spoken to him about this and it is being looked at. Need to balance what the school can do as a government organisation. Sarah Weston noted that sustainability is taught across curriculum. **Action:** Shehana to coordinate Climate Action Committee, report ideas back next meeting.

Rob: asked about homework. Annabel Yau and Sarah Weston confirmed that the following occur: Homework grid, Mathspace for Stages 2-3, Matific for Stage 1, SoundWaves resource for spelling, School Magazine, and Home readers for K-2+.

Claire: Asbestos in school in Newcastle was in the news – do we get regular air quality monitoring? Maria – every school has an asbestos register documented through Assets, and Maria monitors air quality app every day. Sensitive children (with asthma etc) kept inside at a certain level, all children kept inside at higher levels. Asbestos register is public. Roof space was cleaned during the gable repair.

Next meeting: 7pm Wednesday 4th March in the Connexion Hub

Meeting closed at 8.50pm