

P + C Meeting Minutes

Wednesday 11th November 2020

Meeting Opened 7.03pm - Minutes recorded by Victoria Lush (P&C Secretary)

Attendees (via Zoom):

BPS: None P&C: Shehana Darda-Teixeira, Alvin Lau, Victoria Lush, Gemma Puplett, Peta, Jieru

Welcome and introduction - Shehana Darda-Teixeira (P&C President)

Apologies – (Victoria Lush) - Maria Lambos & school exec, Cliff Philipiah, Jo Nicholas, Anne Irvine

New membership – (Victoria Lush) – none to report

Previous Minutes - October 2020 – (Victoria Lush) – motion to accept previous minutes read & ratified by Gemma & seconded by Shehana.

Correspondence - (Victoria Lush) – none to report – a couple of agenda items sent through which will be covered in events

P&C Events – (Gab) Virtual Trivia Night Nov 20th update:

- 19 tables already sold (target 25)
- Online auction is live
- Going smoothly
- Shehana – big thank you on behalf of P&C
- Alvin – great chance for parents to connect
- Fingers crossed for the Tech!
- Is there anything you need? Please send reimbursements through
- Needs a final SkoolBag push and follow up with class reps

Principal's Report – sent in by Maria Lambos and read by Shehana Darda-Teixeira

Apologies - the entire exec team is preparing for our External Validation tomorrow morning, Thursday 12 November. This will involve a discussion with an external panel and have our self-assessments validated using the School Excellence Framework (SEF). The External Validation process and outcome will be shared with the community at a later date.

- **Virtual Art Show:** Felicity Bowman has done an amazing job organising the Virtual Art Show! Thanks to the P&C for the ongoing support of this program
- **Remembrance Day:** Assembly held today, in line with COVID-19 guidelines. A wreath of student-made poppies will be taken to Loyalty Square and laid by our leaders
- **NAIDOC Week:** Class-based activities this week, with our official 2-day celebration on Monday and Tuesday next week
- **COVID-19:** As per the information disseminated in the last issue of Pigeon Post, although there has been some further easing of restrictions, parents/carers are still not allowed on-site, with minor exceptions (as per DoE website). There are added constraints regarding end-of-year events, which requires the 4 square metre rule for students, staff and parents/carers. The school is working with the Year 6 Graduation committee to ensure guidelines and protocols are followed. We are also looking at the most effective way of holding our Celebration of Learning events.
- **Playground upgrade:** 17m x 11m shade shelter almost complete - cover fitted today, with plumbing and post protectors fitted - due for completion at end of week/early next week.
- **IT Levy:**
 - 11/11/20 \$21,897 - 267 students (out of 380) - approx. 70%
 - (September meeting \$13,123 - 160 students - 42%)
 - (August meeting \$9676 - 118 students - 31%)

- **Virtual Trivia Night:** Happy to continue with Instagram and SkoolBag comms - thank you for the staff invite, Emma. The offer has been put to the staff

QUERY/COMMENTS – slight community concern about the size of the new cola and not sympathetic to heritage look of the school – what's left to be spent on the playground and is there room for consultation on design

Finance Report (P&C Treasurer – Alvin Lau)

- Shehana - Our Treasurer is leaving! Put out the word for someone to join the Exec team for 2021 – will send message out through SkoolBag so we have time to sort the handover
- Suggested to approach the Strategy Sub –Committee group for new treasurer?
- REPORT – Alvin – no material movements, let the Trivia event run and then suggests to run another email to remind about levy – shorter email just for P&C contribution – cover issue of why fundraise – challenge is to cover the “other” eg classroom fans, playgrounds etc

P&C Issues/General business (P&C President Shehana Darda-Teixeira)

- P&C Strategic Plan - New sub-committee & overview (Nov meeting)
- Have a draft strategy, working out how best to communicate & get parent feedback. Need to keep working on it
- Need input from Maria this year so can be ready for major plan for 2021

2020 P&C Events Calendar

- Virtual Trivia Night Term 4 – already discussed
- Art Show in Progress – extremely well received
- 2020 Year Book - (update from Cliff via correspondence) Cindy is waiting on Maria's intro but otherwise it is finished - Cindy will put in an order for 200 & provide the Exec with an invoice, which we will pay directly. We have sold 90 books thus far on Flexischools.
- Welcome to New Parents 2021 Update - Gemma – not much to update except that there has been introduction of kids through Facebook page – will keep updating information on Facebook eg: transition to school
 - Shehana has said she would like to write an introduction to the P&C for the Facebook group – Gemma will add Shehana to the group
- Giving Assembly – Dec 14th - Victoria Lush/Cliff
 - Posters going up – information in newsletter and also going out on Skool Bag
 - Salvation Army has confirmed date – John Viles will attend the school assembly to address the children about the importance of giving – Monday 14th Dec at 9am

Actions Arising

- Proposals for other fund-raising options - Marilyn Olson (not present – rescheduled to Dec meeting)
- Why Fundraise? Comms out to parent body - Alvin/Shehana/Maria

OOSH Report – get update on 2021 enrolments

Uniform Stall Report - none

Any Other Business:

- Alvin – query where sponsorships is at – has Belle paid up? What about the sign on the school – if paid then it can come down. Need to follow-up with Barnaby re payments.

Meeting closed 7.36pm

Save The Date – future P&C Meetings – 2nd December

All P+C meetings take place at 7pm in the school ConneXion Hub, unless otherwise notified.

NOTE – 2020 November meeting and all Term 4 2020 meetings will take place via Zoom