

P + C Ordinary Meeting Minutes

Wednesday 5th May 2021

Minutes recorded by: Victoria Lush

Introduction

Meeting opened at 7:04pm

Attendees

BPS: Maria Lambos, Margy Whelan, Brigit Karstrom

P&C: Ash Guven, Chandra Shastry, Cliff Philipiah, Gabrielle Levette, Gemma Puplett, Hamutal Mazrier, Krishna Neelamraju, Paul Galpin, Peta Joyce, Rick van der Zwan, Shehana Darda-Teixeira, Tara Smith, Victoria Lush, Jason Ockerby, Ben Lique, Cindy Scheule

Via Zoom: Conor McCormack, Mick Darda,

Apologies: Nancy Ferguson, Annabel Yau, Sean Baumann, Belinda MB, Anne Irvine & Alma Dayawon

Welcome and Introduction P&C President

Previous Minutes (March Short Meeting, March AGM, March 2021)

Motion to accept previous minutes proposed Cliff/Gemma/Paul Seconded Cindy/Shehana/Tara

All minutes carried.

Correspondence - P&C Secretary Victoria Lush

- Mother's Day Collaboration SOLE SISTERS, Friday 7th May - Cliff/Gemma
 - First ever collaboration between Public Schools on the peninsula (Nicholson St PS, Birchgrove PS and BPS). Charity walk + lunch for charity fundraiser – "Birthing Kits"
 - Hopefully will lead to other collaborations eg the Giving Tree at Christmas
 - Thanks to Gemma for coordinating prizes for joint raffle

P&C Issues/General business

- BPS toilet upgrade - Paul/Gemma
 - Presentation by BPS Prime Minister - Lexie Bradbury – full presentation attached as PowerPoint presentation
 - Main issues highlighted in Lexie's presentation are:
 - No means to dry hands
 - Floor and walls are dirty
 - Leaks and bad odours
 - Seats dirty
 - Painting old and chipped
 - Lexie proposal included suggestions to fix:
 - Install hand dryers (est cost \$352.00)
 - Paint the floors and walls
 - Suggestion to hire indigenous artist for walls and doors
 - Hire plumber to address the leaks & odour
 - Replace parts that are broken
 - Taps – fix these first!! Current ones only work if you hold them down (how can you clean your hands if you have to hold the taps down..?)
 - Replace with timed taps girls & boys toilets
 - Money & support
 - Work with the P&C
 - Fund Raisers for special projects
 - Ask the DoE
 - Lexie – is here to help!

- Paul – has costed up these issues with contractors – looking at \$31,000.00
 - Gabrielle Levette is exploring Grant Funding options
 - Has spoken to Jamie Parker who is keen to provide guidance on grant applications
 - Issue is this grant is for works scheduled to start in Nov 2021 – complete over the Christmas holidays
 - Discussion around (Cliff/Tara/Sophie/Hamutal/Shehaha.)
 - Can we pay in advance and then refund finds back to P&C from grant?
 - Is the grant for the full amount?
 - From experience they do not usually back date funds? Yes as long as you can document and receipt
 - Fund raising this year can be for the toilet upgrade

ACTION – explore whether we can engage on works in advance of potential grant? What if we do not receive the grant? P&C explore whether they can absorb the cost

- BPS P&C Incorporation - Paul/Cliff
 - 2014 the P&C was incorporated and we follow the rules of the P&C Federation.
 - Cliff has brought paperwork up to date
 - This protects the P&C with insurance

ACTION – Paul will research/cost insurance policy options – went to vote and provisional agreement by the P&C has been given to the upper limit value of \$2000.00. Need to check if this covers the BFR (Jason Ockerby).

- P&C Funding request – additional sets of decodable readers - Nancy Ferguson has submitted proposal (attached) – presented by Brigit Karstrom & Margy Whelan
 - Expand variety and engagement in decodable readers
 - “decodables” are where the reader can “decode” the words, knows the sounds, can work out the words (as opposed to whole language, predictable texts where you learn through knowing/learning). Is a return to this type of teaching. Now considered the best way to go.
 - Goes hand-in-glove with Sound Waves programme
 - Books last about 3 years
 - Important to be able to take home and read
 - Need more curated sets
 - Conversation around why this is not DoE funded (Maria – minimal funds to cover running of the school and not everything is covered). How do we make sure we keep track of the books (will the the charge of the Literacy Committee at BPS)
 - Shehana – put to a vote to support proposal – **ACCEPTED**

ACTION – Cindy has offered to coordinate get a working bee together to cover/contact the books in the library

Principal's Report - Maria Lambos

- **NAPLAN Online 2021:** Commences Tuesday 11 May and concludes Thursday 20 May, with Friday 21 May being available for make-up tests.
- **COVID Intensive Learning Support Program (ILSP) funding** - The school has received some additional funding from the DoE to support students in Years 1-6 - this equates to 10 days/semester. Ms Jennett commenced the program last term and is now continuing with the Semester 2 allocation of funding.
- **Classroom position:** Annabel Yau becoming a substantive Assistant Principal last term meant that her substantive classroom teacher position became vacant. The vacancy was advertised, in line with DoE procedure and the 10-day appeal period concludes next Wednesday 12 May. The successful applicant will be announced in next week’s Pigeon Post.

- **Mothers' Day Breakfast:**

- I have received an email from a parent this afternoon, asking whether it is still going ahead, as it is mentioned in tonight's agenda - perhaps the P&C would like to send a SkoolBag notification out
- A parent approached me this morning regarding the P&C perhaps approaching Bunnings to see if a 'damaged' BBQ could be donated to the school.

(Cliff – issue is around care/storage of the BBQ – we do need one but sheds are full. Jason – thinks other shed is empty)

For Mother's Day BBQ – Chandra has offered his – just needs help getting it to school – will be sorted by Ben & Krishna!! Mother Day BBQ back on – will now be on Monday.

ACTION – Cliff/Krishna to check out the sheds and then sort out sourcing a BBQ if we have space to store

- **Playground upgrade continues:**

- Metro Renewal Program - 50:50 DoE & school (not P&C) - synthetic grass - from path after existing synthetic grass to the edge of the 'Yarning Circle'. The synthetic grass is 'pencilled in' to be installed sometime this term.

- **IT Levy:**

- Funds received as at 05/05/21 - \$19,583 (equates to 238 students - 65%)
- Current commitments - \$4,680 - IWB replacement in KG
- Balance - \$14,903
- IWB in 1/2C not responding/working - has been checked by supplier - 2015 purchase and out of warranty (4 years only) - needs to be replaced - \$4,680
- Forecast **balance** after ordering/purchase of 2nd IWB - **\$10,223**

ACTION – Shehana to send another reminder and to include P&C Levy email

- **Stage 3 Camp:** We have a small number of families who may be unable to afford to send their child to camp this year. In the past, the P&C has assisted the school in funding these children, so they do not miss out. The school is currently also assisting a small number of students needing a variety of uniform items. Is the P&C in the position to be able to assist the school in regards to camp, if required?

VOTE – P&C voted to cover the costs of any student as required to attend the Stage 3 camp - approved

Finance Report - P&C Treasurer

- Setting of membership fee for the ensuing year – voted and agreed to make this a “gold coin donation”
- Paul G:
 - Financial position has not changed much
 - Have received \$958.00 one-off donations
 - Welcome Drinks profits - \$1359.00
 - New members fees - \$13.00
 - Plus interest

P&C Issues/General business - continued

- **Solar My School project** - update Victoria – all on track, paperwork complete and has been submitted on-line – we have been advised there is a signature missing - Maria Lambos is chasing the DoE – then we can proceed to the next round.

- **BYOD update - Rick** – is actually more correctly to be called the “Technology Infrastructure Funding Update” and will be presented by Rick at the next meeting.
- **School uniforms – Cliff**
 - There is a major excess in second-hand uniforms
 - Cliff started discussion about school uniforms and whether more needs to be done to ensure children are wearing the right uniform. There were parents on both sides of the fence and in the end, Maria reminded everyone that we are a public school and uniforms are encouraged but can't be mandated. Guidelines are set and encouraged but cannot be enforced.
 - Maria said that she would use the school's Positive Pete reward system to encourage more children to wear the whole uniform.

2021 P&C Events Calendar

- **Welcome Drinks 2021** – March 26th – huge success and numbers exceeded expectations
- **Mother's Day Breakfast** – now Monday **10th May**
- **BFR** – Mick Darda
 - BFR committee have been meeting as group & individually
 - Thank you to previous committee for sharing knowledge and offers of assistance
 - **SAVE THE DATE – Nov 14th**
 - Roles for everyone – spread the word and spread the load
 - Have met with Mildren Events (principal contractor) and have put forward proposals and good to see where the gaps are
 - Next – project plan/budget
 - Keep getting together as a group – lots to do – website etc
- Group discussion around COVID contingency/concerns around potential loss – what protections around shutdown/lock downs etc
 - Mick – this is part of the budgeting process/include drop dead date/risk reduction
 - No insurance will cover this but there are options with council for delays/postponing
 - Agreements with partners
 - Wording around ticket sales etc – write into fees a non-refundable part to cover costs – expected in current climate. Work with sponsors for options if run does not go ahead – what will they still sponsor etc –
 - Budget will be presented to the P&C and needs to be approved – all part of the process
 - Mick assured group that the BFR are not being frivolous with P&C funds
 - Gemma – in T&C – a non-refundable virtual event as an option?
 - Jason – virtual events were explored last year and very challenging
 - If event does not go ahead then will more than likely be a non-profit/breakeven – rather than cost the P&C anything – profits come through ticket sales – other costs are covered by sponsorship etc
- **Yr 6 parents for Farewell Committee** – Cliff
 - Has option for a coordinator
 - Cliff will facilitate first meeting then step away
 - ML – said can SkoolBag to Yr 6
- **Trivia Night**
 - Big appetite to run again as live event – Tara, Kate, Gab – all keen to coordinate
- **Other events**
 - Cliff – asked if we still have the arrangement with Footsteps? ML – yes

ACTION – Cliff to set dates for Mid-Winter Disco and Halloween Disco

- Actions Arising

BPS Band – Rick and Tara still looking into other options as both have experience in this field music and/or education. They will review other schools and options and report back. Still a project in motion. Tara wants to do an assessment of what we currently have – be transparent with DIM and school and other offers.

Discussion points:

Cindy – feels strings do not have as much opportunity as band for performance.

Ash – said a lot of the issues with communication have been addressed

Private tutors are very good.

Programme planning is a great motivation for kids at school and at band competitions.

OOSH Report – comments from Connor McCormack

- AGM in June
- Looking for new members

Any Other Business - P&C President – none

Meeting concluded at 9.20pm

Save The Date – future P&C Meetings

June 2, Aug 4, Sept 1, Oct 6, Nov 3, Dec 1

All P+C meetings take place at 7pm in the school ConneXion Hub, unless otherwise notified.

NOTE – all Term 2 2021 meetings will take place via Zoom and in a nominated off-site venue

2021 P&C EVENTS CALENDAR [Work In Progress]

	January	February	March	April	May	June	July	August	September	October	November	December
M			1								1	
Tu		2	2			1					2	
W		3	3 AGM / P&C MEETING			2 P&C MEETING			1 P&C MEETING		3 P&C MEETING	1 P&C MEETING
Th		4		1		3	1		2		4	2
F	1 New Year's Day	5	5	2 Good Friday		4	2		3 FATHER'S DAY BREAKFAST	1	5	3
Sa		6		3 Easter Saturday		5	3		4	2	6	4
Su		7		4 Easter Sunday		6	4		5 Father's Day	3	7	5
M		8		5 Easter Monday		7	5		6	4 Labour Day	8	6
Tu		9		6		8	6		7	5	9	7
W		10	10 P&C MEETING	7	3 P&C MEETING	9	7	4 P&C MEETING	8	6 P&C MEETING	10	8
Th		11		8		10	8		9	7	11	9
F		12		9	7 MOTHER'S DAY CHOCS BREAKFAST	11	9		10	8	12	10
Sa		13		10		12	10		11	9	13	11
Su		14		11	8 Mother's Day	13	11		12	10	14	12
M		15		12		14 Queen's B' Day	12		13	11	15	13
Tu		16		13		15	13		14	12	16	14
W		17		14		16	14	11	15	13	17	15
Th		18		15		17	15	12	16	14	18	16
F		19		16		18	16	13	17	15	19	17
Sa		20		17		19	17	14	18	16	20	18
Su		21		18		20	18	15	19	17	21	19
M		22		19	17	21	19	16	20	18	22	20
Tu		23		20	18	22	20	17	21 NEW LOCAL GOVT ELECTIONS	19	23	21
W		24		21	19	23	21	18	22	20	24	22
Th		25		22	20	24	22	19	23	21	25	23
F		26	26 WELCOME DRINKS	23	21	25	23	20	24	22	26	24
Sa		27		24		26	24	21	25	23	27	25
Su		28		25	24 ANZAC Day	27	25	22	26	24	28	26
M		29		26		28	26	23	27	25	29	27
Tu	28 Available Day		30	27		29	27	24	28	26	30	28
W			31	28		30	28	25	29	27		29
Th				29			29	26	30	28		30
F				30			30	27				31
Sa					29		31	28		30		
Su					30			29		31		
M					31			30				
Tu								31				
W												

LEGEND:

PUBLIC / TERM HOLIDAYS

P&C RELATED EVENTS